



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 6th Street Shut Down

Date(s) of Event: September 15th 2018

Location Address: 1323 E 6TH ST S

Council District(s): 4

Event Description: A street shutdown on 6th street east of Peoria from Livy Lu to Engine Room that will include live amplified music, food trucks, and live art

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 1000

Per Day: 1000

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: LockHeart Productions

Website: NA

Chief Officer of Host Organization: Austin Ridgard

Email and Phone: atridgar@gmail.com 918-728-4778

Applicant Name: Austin Ridgard

Email and Phone: lockheartservices@gmail.com 918-576-4003

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Kolby Webster

Mobile: 918-813-7761

Billing Contact: LockHeart Productions

Phone: 918-576-4003

Billing Address: 1702 South Gary Ave
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/15/2018 Time: 8:00am
Street Closure for Event Setup: Date: 09/15/2018 Time: 6:00am
Street(s) to be Closed for Event Setup: 6th Street between Peoria Ave and Quncy Ave

Event Start: Date: 09/15/2018 Time: 11:00am
Street Closure for Event Start: Date: 09/15/2018 Time: 6:00am
Street(s) to be Closed for Event Start: 6th Street between Peoria Ave and Quncy Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 11:00am - 2:00am (next morning)

Event End: Date: 09/16/2018 Time: 2:00am
Street Reopens after Event End: Date: 09/16/2018 Time: 10:00am

Event Teardown: Date: 09/16/2018 Time: 2:00am
Street Reopens after Event Teardown: Date: 09/16/2018 Time: 10:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 3
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 10 Number of Service Vendors: 0
Number of Tents/Canopies: 10 Provider and Phone: Tents are to be ordered by vendors autonomously
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems, (918) 425-4550

Equipment Setup: Date: 09/14/2018 Time: 10:00am Equipment Pickup: Date: 09/16/2018 Time: 10:00am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: Pearl District Brewery Tours, pearlbrewerytours@gmail.com, (918) 403-9483

Sponsor and Other Event Information

Event Sponsor(s): Livy Lu, Be Love Yoga Studio

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service, (918) 272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 06/15/2018 Time: 10:00 AM

Equipment Pickup: Date: 09/16/2018 Time: 8:00 AM

Other information: Various trashcans. Lighting

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Aaron Voidwalker Gulick - Electronic DJ
Jesse Strage - Electronic DJ

Sound Amplification: Yes

Start Time: 6:00pm

Finish Time: 2:00am

Please describe the sound equipment that will be used for your event:

DJ equipment and speakers

Sound checks conducted prior to the event: Yes

Start Time: 5:45pm

Finish Time: 6:00pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Event Banners and signage. LED stage lights and black lights.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: LockHeart Services and Tulsa Pearl Fest will be providing a clean-up crews to begin clean-up as soon as the event ends.

Number of Trash Receptacles: 5

Number of Dumpsters: 2

Number of Recycling Containers: 5

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Neighborhood Association , Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07.19.2018 Date routed: 09.02.2018 Date for review: 09.12.2018

Special Events Committee Recommendation: 08.29.2018 ☒ Yes ☐ No

Date routed to Mayor: 09.06.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 09.06.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____



Date: 7/16/18 Author: DAVID FIELDER Project: SPECIAL EVENT KOLBY WEBSTER

Comments:

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