



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Poomon/Fox Wedding Date(s) of Event: September 15, 2018  
Location Address: 2727 S ROCKFORD RD E Council District(s): 4, 9  
Event Description: Wedding  
**Event Category:** Police Escort  
**Event Includes:** Public Right of Way, Police Escort  
Anticipated Attendance: Total: 180 Per Day: 0  
Anticipated Participants: Total: 0 Per Day: 0  
Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Paulie Poormon Website: NA  
Chief Officer of Host Organization: Lauren Castorena  
Email and Phone: lauren@farthingevents.com 918-766-9604  
Applicant Name: Lauren Castroena  
Email and Phone: lauren@farthingevents.com 918-766-9604  
Professional Event Organizer: Ashley Farthing  
Email and Phone: ashley@farthingevents.com 918-284-3990  
On-site Contact: Lauren Castorena Mobile: 918-766-9604  
Billing Contact: Farthing Events Phone: 918-766-9604  
Billing Address: 427 S BOSTON AVE, STE 517  
Tulsa OK 74114

### **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 09/15/2018 Time: 8am  
Street Closure for Event Setup: Date: 09/15/2018 Time: 3pm  
Street(s) to be Closed for Event Setup: NA

**Event Start:** Date: 09/15/2018 Time: 3:00pm  
Street Closure for Event Start: Date: 09/15/2018 Time: 3:00pm  
Street(s) to be Closed for Event Start: First Police Escort - Around the Corner Only,  
Second Police Escort - From the Church to the Museum,  
8th east to Main, south on Main to 15th, east on 15th to Peoria, south  
on Peoria to 29th St., east on 29th to Rockford, north on Rockford to  
the Villa entrance.

Run, Walk, Parade Start Time: NA  
Daily Event Hours: Wedding

**Event End:** Date: 09/15/2018 Time: 4:15pm  
Street Reopens after Event End: Date: Time:  
**Event Teardown:** Date: Time:  
Street Reopens after Event Teardown: Date: Time:

### **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit,  
(918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): None

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:      Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: The bride will need police from 3:00-4:15pm. They will do a "fake exit" out of the church, drive around the corner, then go back in the church for photos, and then all will go to Philbrook.

### **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

### **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure - Police escort

### **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

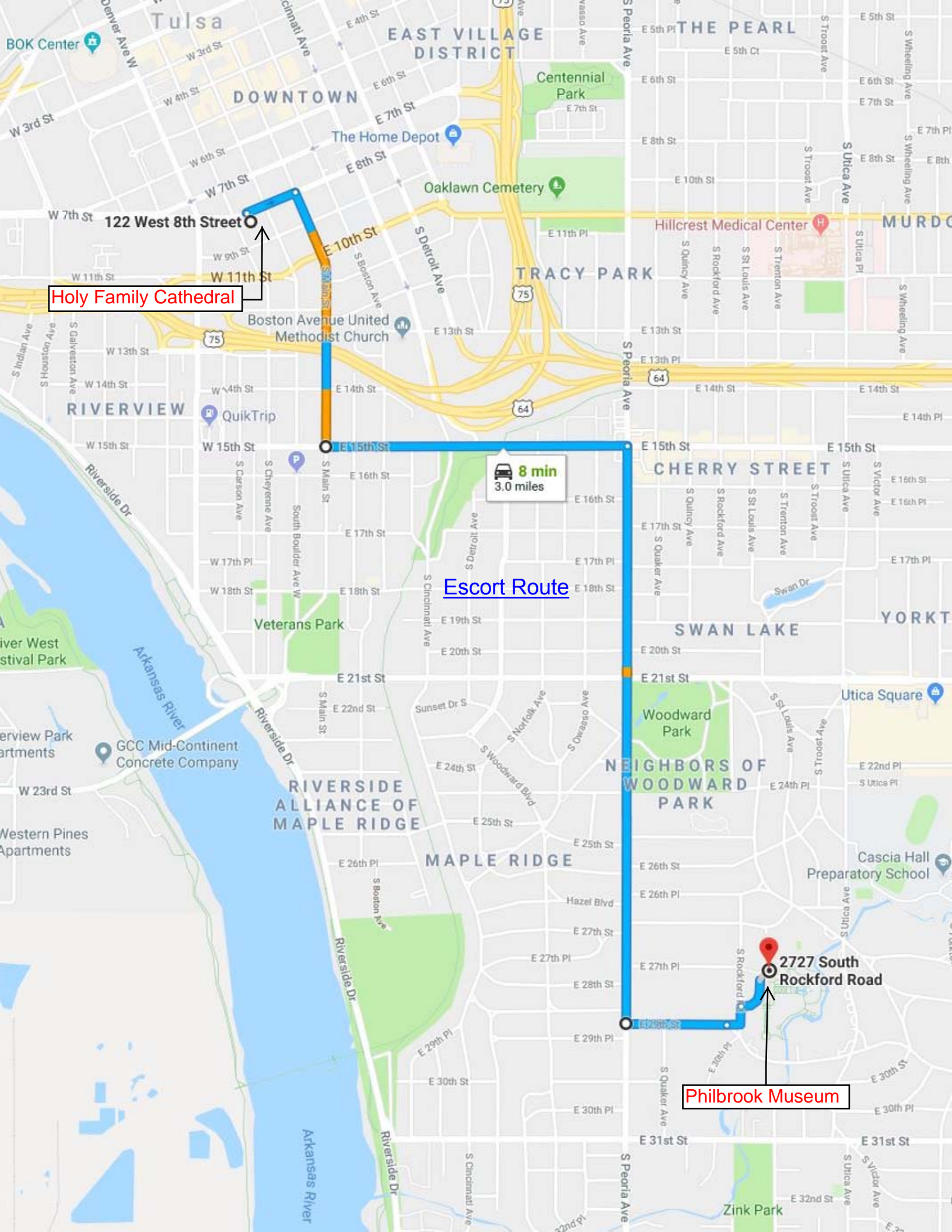
Date received: 08.17.2018      Date routed: 09.11.2018      Date for review: Email Review

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised and route finalized 09.11.2018.



122 West 8th Street

Holy Family Cathedral

8 min  
3.0 miles

Escort Route

2727 South  
Rockford Road

Philbrook Museum