



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Toga Run

Date(s) of Event: 09/22/18

Location Address: 1222 S GUTHRIE AVE W

Council District(s): 4, 2

Event Description: 5k Run

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Free Beer, Private Property, Street Closure

Anticipated Attendance: Total: 400

Per Day: 400

Anticipated Participants: Total: 400

Per Day: 400

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Holy Trinity Greek Orthodox Church

Website: www.fleetfeettulsa.com/races/2018-toga-run

Chief Officer of Host Organization: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Timothy Dreiling

Mobile: 918-230-5760

Billing Contact: Fleet Feet Sports Tulsa

Phone: 918-492-3338

Billing Address: 5968 S Yale AVE  
Tulsa OK 74135

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/22/2018 Time: 6:00 am  
Street Closure for Event Setup: Date: 09/22/2018 Time: 6:00 am  
Street(s) to be Closed for Event Setup: Guthrie Ave between 12th St and 13th St

**Event Start:** Date: 09/22/2018 Time: 7:30 am  
Street Closure for Event Start: Date: 09/22/2018 Time: 8:30 am  
Street(s) to be Closed for Event Start: See course map  
Run, Walk, Parade Start Time: 9:00 am  
Daily Event Hours: NA

**Event End:** Date: 09/22/2018 Time: 10:30 am  
Street Reopens after Event End: Date: 09/22/2018 Time: 10:30 am

**Event Teardown:** Date: 09/22/2018 Time: 10:30 am  
Street Reopens after Event Teardown: Date: 09/22/2018 Time: 11:00 am

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free low point Beer  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: TBD Provider and Phone: FYI, will also use Greek Festival Tents as permitted by Festival  
Number of Inflatables: 0 Provider and Phone: NA,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit, 918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet Tulsa owned Barricades

Equipment Setup: Date: 09/22/2018      Time: 6:30 am      Equipment Pickup: Date: 09/22/2018      Time: 11:00 am

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa, Holy Trinity Greek Orthodox Church

Name of Park and Location, if applicable: River Parks Trail

Drone: No

Portable Toilets:      Provider and Phone: Will use Festival Portable Toilets

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: In conjunction with OPAHOMA, 2018 Tulsa Greek Festival and road closure.

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 10:30 am

Please describe the sound equipment that will be used for your event:

Portable sounds system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers to remove and properly dispose of all trash

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Neighborhood Association , Places of Worship

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 07.26.2018      Date routed: 09.05.2018      Date for review: 09.12.2018

Special Events Committee Recommendation: 08.29.2018      ☒ Yes ☐ No

Date routed to Mayor: 09.06.2018      Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: 09.06.2018      City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_      Comments: Form revised and map attached 09.05.2018



USATF Certification

Holy Trinity Orthodox Church 5k #2  
Tulsa, OK – 5,000 meters

Effective Dates



**Start:** On Guthrie St, directly in line with the south edge of the awning for the covered doors for Holy Trinity Greek Orthodox Church. (GPS 13.1440-95.9960)

**1k/4k:** On River Parks Trail East, 2.5 m N of the "Bridge that Saved Tulsa" monument on the plaza where the trail high/low splits for SW Blvd Bridge and the underpass. (GPS 36.1437 -96.0027)

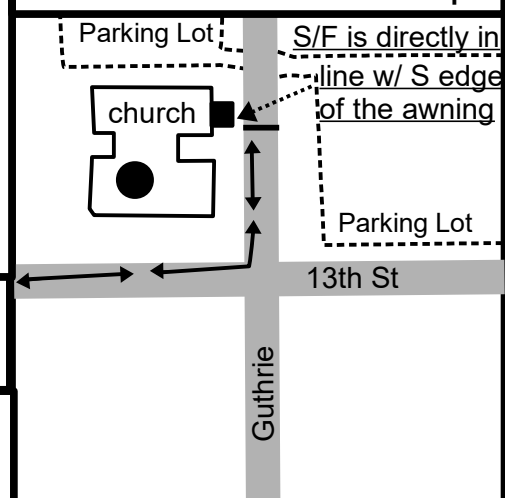
**2k/3k:** On River Parks Trail West, 4.5 m south of the corner rockwall for the Waterside Apartments. Just south of where the trail high/low splits for SW Blvd Bridge and the underpass. (GPS 36.1408 -96.0049)

**Turnaround:** On River Parks Trail West, 9.08 m south of the Pet Waste Station before the trail starts to bend for Festival Park. (GPS 36.1380 -96.0007)

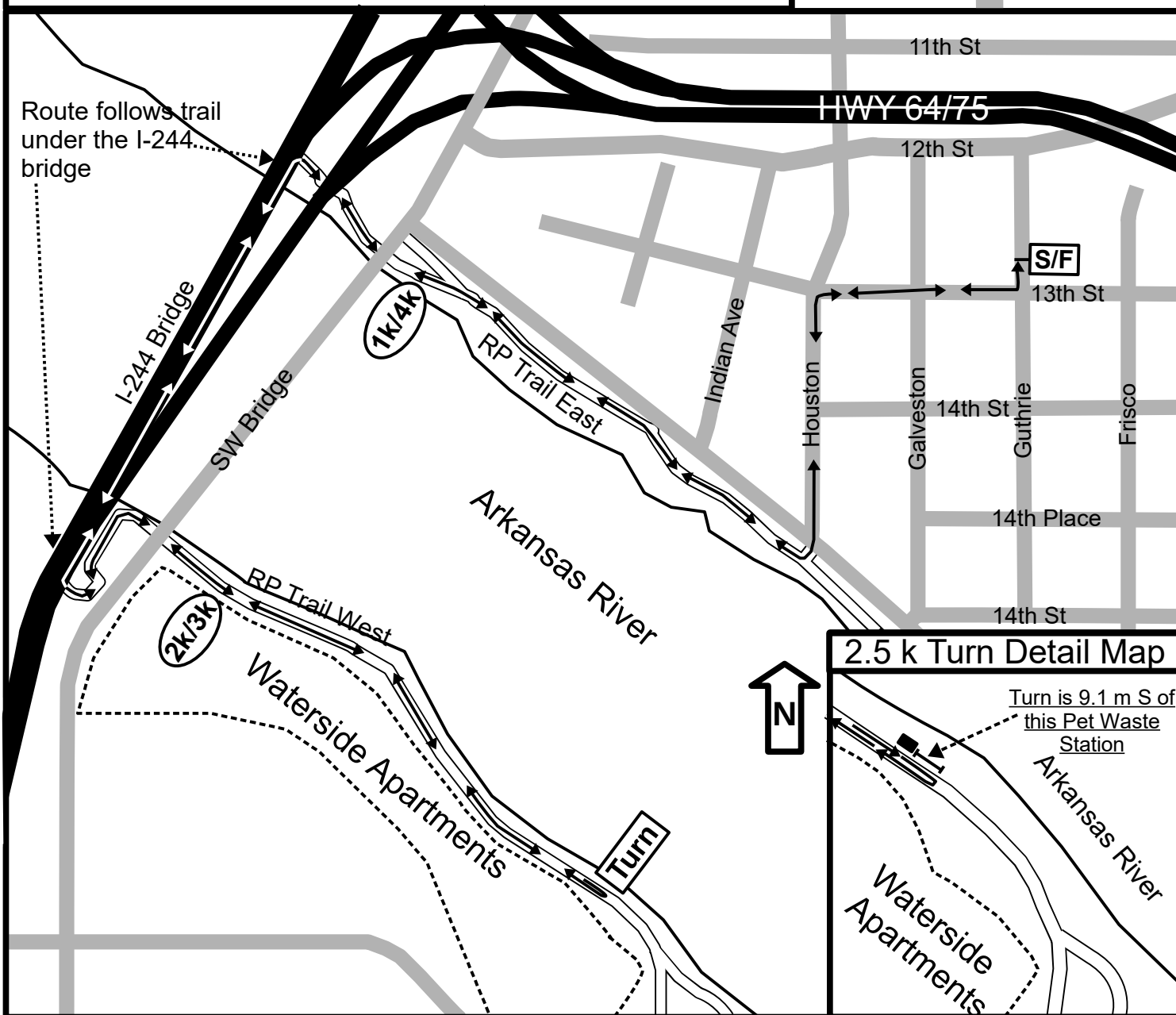
**Measured by:** Martin Updike, I:40 Race Service, Measured on 8/21/18  
918-577-1956, martin@i40raceservice.com

**Race Contact:** Tim Dreiling, tim@fleetfeettulsa.com,  
918-492-3338

### Start/Finish Detail Map



Route follows trail  
under the I-244.....  
bridge



### 2.5 k Turn Detail Map

