



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Grave Rubbings Date(s) of Event: October 13, 2018
Location Address: 1133 E 11TH ST S Council District(s): 4
Event Description: Grave Rubbings (use of butcher paper and graphite to create rubbings of historic tombstones-
-completely non-destructive)

Event Category: Miscellaneous

Event Includes: Public Right of Way, People gathering to do gravestone rubbings

Anticipated Attendance: Total: 50 Per Day: 50

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Good Mischief Website: NA
Chief Officer of Host Organization: Michael Easter
Email and Phone: michael.easter.72@gmail.com (918) 836-8610
Applicant Name: Michael Easter
Email and Phone: michael.easter.72@gmail.com (918) 836-8610
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Michael Easter Mobile: (918) 857-4035
Billing Contact: Michael Easter Phone: (918)836-8610
Billing Address: 610 S. Erie Ave
Tulsa OK 74112

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/13/2018 Time: 5:00pm
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NONE; this is in OAKLAWN CEMETERY

Event Start: Date: 10/13/2018 Time: 6:00pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NONE; this is in OAKLAWN CEMETERY
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:00-8:00pm

Event End: Date: 10/13/2018 Time: 8:00pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 10/13/2018 Time: 8:00pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Good Mischief, LLC

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: There will be a few people with butcher paper and painters' tape that will be available for people to place on gravestones and remove after graphite rubbing. There will be no waste left.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No road closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.11.2018 Date routed: 09.26.2018 Date for review: Email Review

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____