



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: International Taste of Tulsa Food Truck Festival Date(s) of Event: October 6-7, 2018
Location Address: 2160 S GARNETT RD E Council District(s): 6
Event Description: The Tulsa Hispanic Chamber of Commerce is planning the first ever International Taste of Tulsa Food Truck Festival. This family friendly event will showcase diverse local food truck vendors as well as East Tulsa businesses and Tulsa's growing diversity.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Private Park, Live Entertainment, Food Sales, Merchandise Sales, Private Property

Anticipated Attendance: Total: 1000 Per Day: 500

Anticipated Participants: Total: 400 Per Day: 200

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Greater Tulsa Hispanic Chamber of Commerce Website: NA

Chief Officer of Host Organization: Ivan Alvarez

Email and Phone: president@tulsahispanicchamber.com 918-664-5326

Applicant Name: Christina da Silva

Email and Phone: cdasilva@cityoftulsa.org 509-481-0771

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Rebekah Guthrie-Frisby Mobile: 918-230-2330

Billing Contact: Christina da Silva Phone: 509-481-0071

Billing Address: 1512 South Louisville Ave N/A
Tulsa OK 74112

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/06/2018 Time: 7am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA

Event Start: Date: 10/06/2018 Time: 11am
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA
Run, Walk, Parade Start Time: NA
Daily Event Hours: 11am to 5pm

Event End: Date: 10/07/2018 Time: 5pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 10/07/2018 Time: 6pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 11
Number of Food Trucks: 11
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas
Number of Item Vendors: 16 Number of Service Vendors: 0
Number of Tents/Canopies: 16 (10X10) Provider and Phone: ABCO Rents
(918) 583-6557
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Hispanic Chamber of Commerce

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa
918-836-8657

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/07/2018 Time: 8am

Equipment Pickup: Date: 10/08/2018 Time: 6PM

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 4

Performer/Band name and music type: Latin American traditional music and folkloric dancing

Sound Amplification: Yes

Start Time: 11am

Finish Time: 5pm

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: Yes

Start Time: 10am

Finish Time: 10:30am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will be working with Tulsa Young Professionals and Torres & the Clean Team Company to pick up trash. We will be working with The Metropolitan Environmental Trust (The M.e.t.) to provide recycling dumpsters and to pick up recycling.

Number of Trash Receptacles: 8

Number of Dumpsters: 4

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: Torres & the Clean Team Company 918-921-0998

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Other entities, Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.22.2018 Date routed: 09.26.2018 Date for review: Email Review

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 09.26.2018.

International Taste of Tulsa - Food Truck Park and Open Ethnic Market Event

S 109th E Ave, Tulsa, OK 74129 | Submitted by the Greater Tulsa Hispanic Chamber of Commerce

