



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Linde Oktoberfest Tulsa

Date(s) of Event: October 17 - 21, 2018

Location Address: 2013 S JACKSON AVE W

Council District(s): 2

Event Description: Linde Oktoberfest Tulsa celebrates an authentic Bavarian culture in the heart of Oklahoma, and represents an incredible setting patterned after Oktoberfest Munich in Bavaria, Germany. Scheduled for October 18-21, with a private, Gemütlichkeit evening on Wednesday, October 17, presented by Lufthansa Technik, Oktoberfest presents international German bands, Bavarian delicacies, authentic arts and crafts as well as games and competitions for the entire family. Entering its 40th year, you'll enjoy große (huge) quantities of bratwurst, German beers, Bavarian cheesecake, great music and thousands of your friends together at one place at the new River West Festival Park with 116,000 square feet of new tents, stages and more.

Flyer: https://issuu.com/tulsaoktoberfest/docs/2017okt_guide_final-10-1_nocrops-lo/2

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, German Dancing and Polka Music, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 60000

Per Day: 10000

Anticipated Participants: Total: 1500

Per Day: 400

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Oktoberfest, Inc.

Website: <https://tulsaoktoberfest.org/>

Chief Officer of Host Organization: Tonja Carrigg

Email and Phone: tcarrigg@riverparks.org Office: 918-596-2001 - Cell: 918-645-7424

Applicant Name: John Downie

Email and Phone: jdownie@riverparks.org 513-615-1474

Professional Event Organizer: NA

Email and Phone:

On-site Contact: John Downie

Mobile: 513-615-1474

Billing Contact: Tulsa Oktoberfest, Inc.

Phone: 513-615-1474

Billing Address: 2424 East 21st Street 300
Tulsa OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/01/2018 Time: 0800
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA

Event Start: Date: 10/17/2018 Time: 1700
Street Closure for Event Start: Date: 10/17/2018 Time: 1600
Street(s) to be Closed for Event Start: South Jackson Street from 20th Street to 23rd Street
Run, Walk, Parade Start Time: NA
Daily Event Hours: Thursday 5–11 pm
Friday 11 am–1 am – (Beer sales end at 12:30 am)
Saturday 11 am–1 am – (Beer sales end at 12:30 am)
Sunday 12–6 pm

Event End: Date: 10/21/2018 Time: 1800
Street Reopens after Event End: Date: 10/21/2018 Time: 2000

Event Teardown: Date: 10/22/2018 Time: 0800
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales
Number of Food Vendors: 32
Number of Food Trucks: 5
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 60 Number of Service Vendors: 10
Number of Tents/Canopies: 60 Provider and Phone: Marquee Event Rentals (formerly All Seasons Tent)
Chris Eubanks
(913) 515-5610
Party Pro Event Rentals
Andrew Layson
(918) 428-5457

Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 20 Provider and Phone: Evans United Shows
(816) 309-5968

Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Hance Fireworks
Neil Hance
(918) 431-5876

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Chris Witt
City of Tulsa Police Department
(918) 586-6054
Mark Shelton, ret.
City of Tulsa Police Department
(918) 671-5481

Medical and/or First Aid Services: Contact, Email and Phone: EMSA
Adam Paluka
(918) 345-0081

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems
(918) 425-4550

Equipment Setup: Date: 10/15/2018 Time: 0800 Equipment Pickup: Date: 10/22/2018 Time: 1200

Crowd Management Fencing Company: Contact, Email and Phone: Owasso Fence
(918) 272-5555

Equipment Setup: Date: 10/01/2018 Time: 0800 Equipment Pickup: Date: 10/26/2018 Time: 1800

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: 918 Shuttle
Freeman
(918) 346-3111

Sponsor and Other Event Information

Event Sponsor(s): Linde North America, Lufthansa Technik, Hard Rock Casino, Williams, LDF Distributing, A-B Distributing, RNDC Distributing

Name of Park and Location, if applicable: River West Festival Park
2100 South Jackson St.

Drone: Yes

Portable Toilets: Provider and Phone: ATP
918-574-6699<tel:918-574-6699 - O
918-219-6402<tel:918-219-6402 - C

Total Number of Portable Toilets: 180 Number of ADA Accessible Portable Toilets: 30

Equipment Setup: Date: 10/12/2018 Time: 0800

Equipment Pickup: Date: 10/24/2018 Time: 1800

Other information: This is the 40th celebration of this event.
Standard "No Event Parking/Residents Only" signage plan for adjacent neighborhood.
Standard "Way-Finding" signage plan for directions to parking lots.
RSTS to provide Traffic Control Plan for closing Jackson Ave from 20th St to 23rd St.
Parking attendants to park vehicles in designated parking lots.

Entertainment and Related Activities

Number of Stages: 8

Number of Performers/Bands: 60-100

Performer/Band name and music type: See attachment

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Professional quality sound arrays provided by Axiom Sound and Lighting.
Music ends 11:00 PM Wed, Thurs; 1AM Fri, Sat; 6PM Sun

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

All tents are decorated and have sponsor banners throughout the event site. Lighting is installed in tents and along walkways to help customers negotiate the park.

Special Lighting (light towers) in all of our managed lots, including the West Lot and the Skate Park area for parking.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Semper Fi will be providing the staff for clean-up each day, and American Waste will provide compactors and dumpsters for trash removal. All trash will be taken to the concrete plant service area for pickup.

Number of Trash Receptacles: 120

Number of Dumpsters: 3

Number of Recycling Containers: 100

Cleanup Service Provider and Phone, if applicable: Semper Fi Services, LLC

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Neighborhood Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.30.2018 Date routed: 09.29.2018 Date for review: 10.03.2018

Special Events Committee Recommendation: Email Review ☒ Yes ☐ No

Date routed to Mayor: 10.01.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 10.01.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 09.28.2018. TCP being revised.

FREE OKTOBERFEST SHUTTLES BETWEEN FOUR ROUTES:

- **Downtown Hotel Shuttle** which runs every 15 minutes (DoubleTree, Hyatt, Holiday Inn)
- **Blue Dome Shuttle (Elgin and 3rd Streets)** which runs every 20 minutes
- **Trade Winds Shuttle** which runs every 30 minutes
- **Crowne Plaza Shuttle** which also runs every 30-45 minutes.

DOWNTOWN SHUTTLE LOOP (Handicap Accessible Shuttles available):

- Blue Dome District (3rd and Elgin Streets, Blue Dome District Shuttle Route)
- Hyatt Regency Downtown (100 E. 2nd Street, Downtown Hotel Shuttle Route)
- Holiday Inn Tulsa City Center (7th and Boulder Streets, Downtown Hotel Shuttle Route)
- DoubleTree Hotel Tulsa (616 W. 7th Street, Downtown Hotel Shuttle Route)

MIDTOWN LOOP (Handicap Accessible Shuttles available):

- Trade Winds Central Inn (3141 E. Skelly Dr., Direct Shuttle)

SOUTH TULSA LOOP (Handicap Accessible Shuttles available):

- Crowne Plaza Tulsa Southern Hills (7902 S. Lewis Ave., Direct Shuttle)

See shuttle map below for more details on the Shuttle Routes.

SHARED RIDE DROPOFF and PICK UP AREA

The shared ride drop off and pick-up (pin) area is located near the Admissions Ticket Stands in the West Parking Lot. Please proceed out the front gate of the event, cross Jackson Street and over to the grass parking lots. There will be a marked SHARED RIDE UBER/LYFT HOSPITALITY AREA tent.

CAB STAND

The cab stand is located at 20th Street and Jackson. Cabs will access this area ONLY from 17th Street and 23rd Streets. Proceed on 17th to 20th Street, where space is available for pick up and drop off. Vehicles will make a U-turn and then proceed back out via 17th Street. This will be the only area for cab pickups.

GENERAL PUBLIC DROP-OFF and PICK-UP AREA

The general public drop off location is located at 20th Street and Jackson. Your ride will access this area ONLY from 17th Street and 23rd Streets. Proceed on 17th to 20th Street, where space is available for pick up and drop off. Vehicles will make a U-turn and then proceed back out via 17th Street. This will be the only area for general public pickups.

BIKE TO OKTOBERFEST! RIDE YOUR BIKE, PARK FOR FREE.

Tulsa is a cycling community and we love bike riders! As a way of saying thanks, you can park your ride for free at the Spoke House Bike Corral, located on the River Parks bike path located at the southern end of River West Festival Park just inside the entrance. They will valet for your bike to allow you to join all the fun at the Wiesn!

Note: Hours of operation of the bike corral are until 8:30 p.m. each evening, and until close on Sunday evening (6:00 p.m.).

WALKING

Did you know we've opened a North Entry to Oktoberfest? You can come in via the brand new section of River Parks trails, spanning the Arkansas River to the north and connecting with Sand Springs, The Brady District, Downtown and more. Please take advantage of our new entry area.

PARKING

Paid parking is available (limited capacity) at two locations near the festival grounds:

- **The River SkatePark Parking Zone**, located at 464 W. 23rd Street on the west bank of the Arkansas River just west of the 21st Street bridge – \$10 per vehicle. Note, this lot is approximately 1/4 mile walk from the east entrance of Oktoberfest along the West Arkansas River trail.
- **Festival Grounds Parking Zone**, enter off of 21st Street, access from Southwest Boulevard – \$20 per vehicle. Handicapped parking also available at this location.

Parking for the Downtown Shuttle Loop will be available at Hyatt Regency Tulsa and Holiday Inn Tulsa City Center (paid garage locations), as well as around the Blue Dome District and throughout Downtown. The Midtown Loop parking is available at the office building to the west of the Trade Winds Central Inn, and the South Tulsa Loop has parking available in the Wal-Mart parking lot next to the Crowne Plaza Tulsa Southern Hills Hotel. Be sure to check out the map for more information.



Linde Oktoberfest

FREE Shuttle Route & Paid Parking Map

Linde Oktoberfest Tulsa is located at 2100 S. Jackson Ave.

Shuttle Hours: Wednesday - Sunday, runs continuously from one hour before until one hour after the festival opens & closes each day.



SHUTTLE STOP



SHUTTLE ROUTE



PAID PARKING

**DOUBLETREE HOTEL
TULSA DOWNTOWN**
616 W. 7th St.

**HYATT
REGENCY**
2nd & Main

**FASSLER
HALL**
3rd & Elgin



DOWNTOWN LOOP
SHUTTLES EVERY 20 MINUTES OR LESS



**TULSA TRANSIT
SO. DENVER STATION**
EXPRESS - FREE!

**HOLIDAY INN
TULSA CITY CENTER**
7th & Boulder

**DOWNTOWN
TULSA**



DOWNTOWN LOOP
SHUTTLES EVERY 20 MINUTES OR LESS

**RIDE THE
VOLUNTEER SHUTTLE**
PARKING AROUND
VETERANS PARK,
18th and Boulder



21st
Access to \$20
Paid Parking
via SW Blvd
to 21st St ONLY

\$20



**Shuttle Dropoff
at Oktoberfest
Front Gates**



\$10

21st Street

MIDTOWN LOOP
SHUTTLES EVERY 30 MINUTES OR LESS
(ROUTE NOT TO SCALE)

TRADE WINDS
I-44 & HARVARD



SOUTH LOOP
SHUTTLES EVERY 30 MINUTES OR LESS
(ROUTE NOT TO SCALE)

CROWNE PLAZA
79th & LEWIS



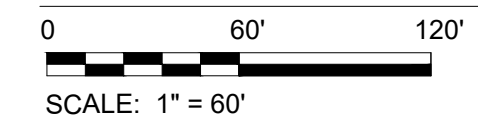
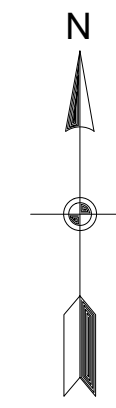
ADDITIONAL PARKING NOTES FOR MIDTOWN & SOUTH LOOPS

Additional parking at Trade Winds Central (Midtown Loop) is located in the office bldg parking lot to the west.

Additional parking at Crowne Plaza (South Loop) is located in the Wal-Mart parking lot to the south.



0 60' 120' REV. - 07.30.18
08.28.18
SCALE: 1" = 60'



REV. - 07.30.18
08.28.18

