



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: The University of Tulsa Home Football Games

Date(s) of Event: October 12, 2018
October 27, 2018

Location Address: 3110 E 8TH ST S

Council District(s): 4

Event Description: D1 College Football Game

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Open Flame, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 60000

Per Day: 500

Anticipated Participants: Total: 30000

Per Day: 250

Number of Events for Monthly Event: 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: The University of Tulsa

Website: www.utulsa.edu

Chief Officer of Host Organization: Kevan Buck

Email and Phone: kevan-buck@utulsa.edu 918-631-3245

Applicant Name: Joe Timmons

Email and Phone: joseph-timmons@utulsa.edu 918-631-2710

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Joe Timmons

Mobile: 918-740-1681

Billing Contact: The University of Tulsa
Department of Campus Security

Phone: 918-631-2710

Billing Address: 800 Tucker Drive
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/12/2018 Time: 1 pm
Street Closure for Event Setup: Date: 10/12/2018 Time: 1 pm
Street(s) to be Closed for Event Setup: See attached schedule

Event Start: Date: 10/12/2018 Time: 6 pm
Street Closure for Event Start: Date: 10/12/2018 Time: 1 pm
Street(s) to be Closed for Event Start: See attached schedule
Run, Walk, Parade Start Time: NA
Daily Event Hours: See attached schedule

Event End: Date: 10/27/2018 Time: TBD
Street Reopens after Event End: Date: 10/27/2018 Time: TBD

Event Teardown: Date: 10/27/2018 Time: TBD
Street Reopens after Event Teardown: Date: 10/27/2018 Time: TBD

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol Sales, Low point Beer Sales

Number of Food Vendors: 1

Number of Food Trucks: 4

Food Cooked on-site: Yes Fuel(s) to be used:

Number of Item Vendors: 10 Number of Service Vendors: 10

Number of Tents/Canopies: TBD Provider and Phone: ABCO Rentals
(918) 583-6557

Number of Inflatables: 4 Provider and Phone: Sunshine Party Jumps
(918) 269-8163,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Joe Timmons : TU Security
joseph-immons@utulsa.edu
(918) 740-1681
Richard Lawson: TPD
rlawson@cityoftulsa.org
(918) 527-0111

Medical and/or First Aid Services: Contact, Email and Phone: Tulsa Fire: (918) 596-9444
EMSA: (918) 596-3007
American Red Cross: (918) 831-1100

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems
(918) 425-4500

Equipment Setup: Date: Time: Varies Equipment Pickup: Date: Time: Varies

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: The University of Tulsa Campus Shuttle System
shuttlebus@utulsa.edu
(918) 631-5555

Sponsor and Other Event Information

Event Sponsor(s): Varies game to game

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa
(918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: Time: TBD

Equipment Pickup: Date: Time: TBD

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: TBD - Varies game to game

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Stadium Public Announcement System - in stadium speakers

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD / as ne

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sponsor banners on the gates and throughout stadium / stadium lights as needed.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The University of Tulsa will provide ground crews that will clean, remove waste, garbage & debris during and after the event.

Number of Trash Receptacles: 60

Number of Dumpsters: 4

Number of Recycling Containers: 60

Cleanup Service Provider and Phone, if applicable: The University of Tulsa will provide ground crews that will clean

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Game day press release, university website, media coverage with local & national television and radio.

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07.24.2018 Date routed: 09.27.2018 Date for review: 10.03.2018

Special Events Committee Recommendation: 09.19.2018 ☒ Yes ☐ No

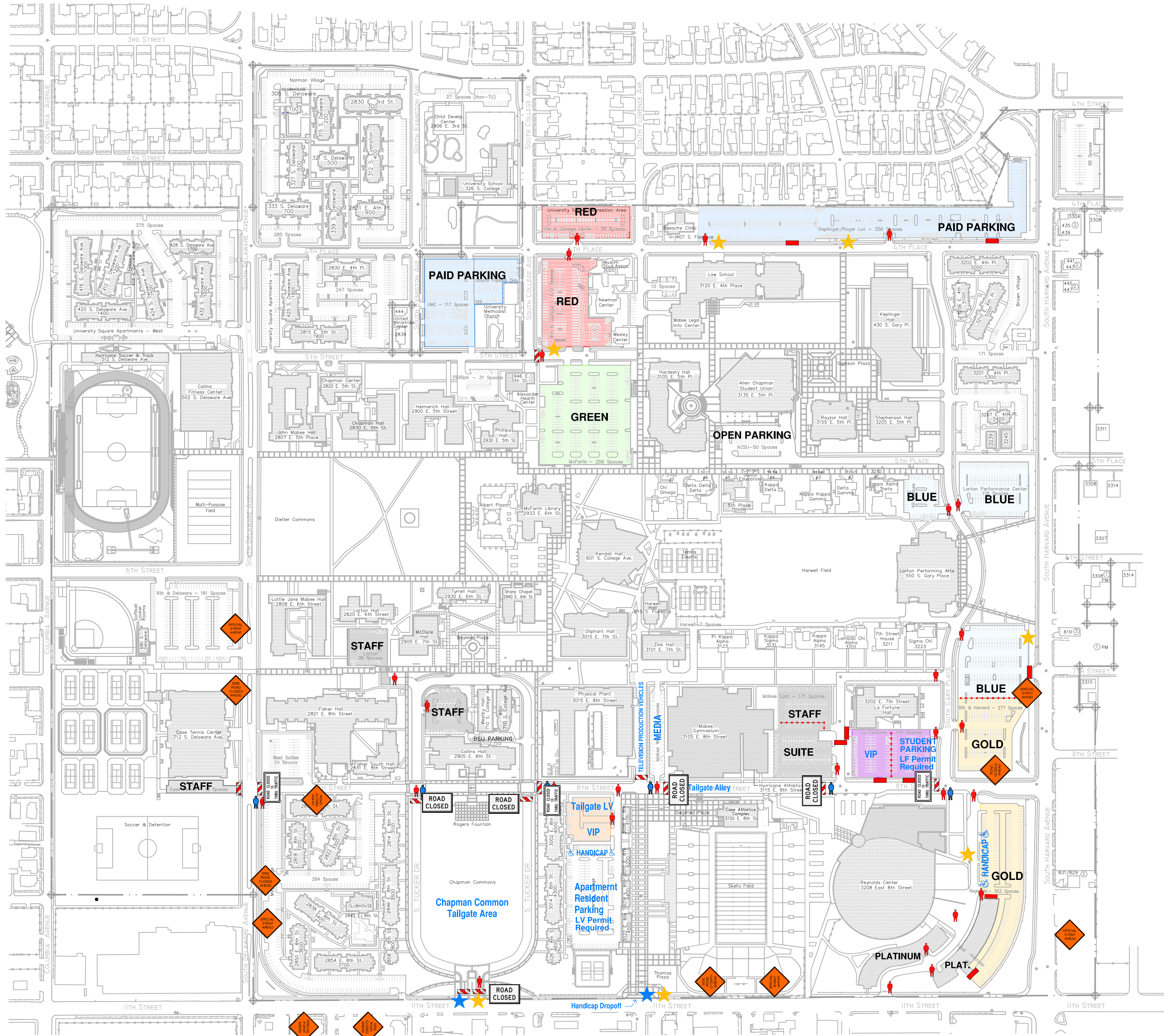
Date routed to Mayor: 09.28.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 09.28.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Monthly review. Form revised 09.27.2018

University of Tulsa Football Game Day Street Closures for October 2018

DATE	EVENT TIME	DOOR TIME	NAME OF EVENT	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	CLOSURE LOCATIONS
12-Oct-18	6:00 PM	4:30 PM	University of Tulsa vs. South Florida	30,000	1:00 PM	11:00 PM	See attachd map
27-Oct-18	TBA	TBA	University of Tulsa vs. Tulane University	30,000	TBA	TBA	See attachd map



LEGEND:

- BLOCKED ENTRY
- BARRICADE(S)
- CONE LINE
- PARKING ATTENDANT
- OFFICER
- SHUTTLE PICK UP/DROP OFF
- POST GAME PICK UP
- SPECIAL EVENT AHEAD
- SIDE ROAD CLOSED AHEAD
- ROAD CLOSED AHEAD
- ROAD CLOSED
- ROAD CLOSED THRU TRAFFIC



PHYSICAL PLANT
800 South Tucker Drive
Tulsa, Oklahoma 74104
918-631-2245

The University of Tulsa
Campus Map

PROJECT NO:
TU-08-Campus
DATE ISSUED:
7-19-17
DRAWN BY:
SGH
SCALE:
As Noted
REVISIONS:

CAMPUS EVENT PARKING

