



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Federal Credit Union Tulsa Run Date(s) of Event: October 26, 2018 - Set Up
October 27, 2018 - Race Day

Location Address: 320 S BOSTON AVE E Council District(s): 4, 9

Event Description: Road Race, Finish Line Festival

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 10000

Anticipated Participants: Total: 8000 Per Day: 8000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Regional Tourism Website: https://runsignup.com/Race/OK/Tulsa/TulsaRun

Chief Officer of Host Organization: Heath Aucoin

Email and Phone: info@tulsasports.org 918-560-0215

Applicant Name: Heath Aucoin

Email and Phone: info@tulsasports.org 918-560-0215

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Heath Aucoin Mobile: 918-688-3990

Billing Contact: Tulsa Regional Tourism Phone: 918-560-0215

Billing Address: 1 West Third Street Suite 100
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/26/2018 Time: 6:00am
Street Closure for Event Setup: Date: 10/26/2018 Time: 6:00am
Street(s) to be Closed for Event Setup: - Third St between Cincinnati Ave and Boulder Ave
- Boston Ave between 3rd St and 4th St
- Boston Ave southbound lanes from 4th St to 5th St
- Main St between 3rd St and 4th St
Event Start: Date: 10/27/2018 Time: 7:30am
Street Closure for Event Start: Date: 10/27/2018 Time: 12:01am
Street(s) to be Closed for Event Start: - Third St between Cincinnati Ave and Boulder Ave
- Boston Ave between 3rd St and 4th St
- Boston Ave from 4th St to 6th St
- Main St between 3rd St and 4th St
- Rolling road block as detailed in the TPD Operations Plan
Run, Walk, Parade Start Time: 7:40am Wheelchair 5k
7:45am 5k Open
8:15am 2k Fun Run
8:40am Wheelchair 15k
8:50am USA Track and Field Masters 15k
9:00am 15k Open
Daily Event Hours: 7:30am through 1:00pm
Event End: Date: 10/27/2018 Time: 1:00pm
Street Reopens after Event End: Date: 10/27/2018 Time: 4:00pm
Event Teardown: Date: 10/27/2018 Time: 1:00pm
Street Reopens after Event Teardown: Date: 10/27/2018 Time: 4:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Free low point Beer
Number of Food Vendors: 2
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 2 Number of Service Vendors: 5
Number of Tents/Canopies: 4 (10x10 10x20, 20x20, 20x40) Provider and Phone: ABCO
918-583-6557
Number of Inflatables: 3 Provider and Phone: Tulsa Drillers
918-744-5901
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Chris Witt
Tulsa Police Department
cwitt@cityoftulsa.org
918-591-4116
Mike Lowry
Signal 88
mlowry@signal88.com
918-289-6835

Medical and/or First Aid Services: Contact, Email and Phone: St. John
Tammy Cox
tammy.cox@ascension.org
918-577-8958
EMSA
Kim Richards
richardsk@emsa.net
918-596-3055

Traffic Control Barricade Company: Contact, Email and Phone: Ultramax Sports
James Krajsa
james@ultramaxsports.com
816-788-9728

Equipment Setup: Date: 10/26/2018 Time: 8:00am Equipment Pickup: Date: 10/27/2018 Time: 1:00pm (ite

Crowd Management Fencing Company: Contact, Email and Phone: Ultramax Sports
James Krajsa
james@ultramaxsports.com
816-788-9728

Equipment Setup: Date: 10/26/2018 Time: 8:00am Equipment Pickup: Date: 10/27/2018 Time: 1:00pm

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Federal Credit Union, ONEOK, ONEGAS, McAlister's Deli, Tulsa World, Tulsa Community College, River Spirit Casino, St. John, BKD

Name of Park and Location, if applicable: Veterans Park
1875 S Boulder Ave
Woodward Park
2100 S Peoria Ave

Drone: Yes

Portable Toilets: Provider and Phone: Port-a-John of Tulsa
918-838-0636

Total Number of Portable Toilets: 85 Number of ADA Accessible Portable Toilets: 10

Equipment Setup: Date: 10/26/2018 Time: 12:00pm

Equipment Pickup: Date: 10/27/2018 Time: 3:00pm

Other information: TPD Special Events Unit and Tulsa Run will provide a timeline of the road closures for each race.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 8-12

Performer/Band name and music type: DJ Connection/Various
Out Cold Band/Variety of New and Old
Salvation Army Band/Brass Band
City of Tulsa Pipes and Drums
George Allen Band/Variety of New and Old

Sound Amplification: Yes

Start Time: 7:00am

Finish Time: 12:30pm

Please describe the sound equipment that will be used for your event:

Speaker System at Start/Finish Line. Will have basic amplification on race course. The bands will not start playing on the course until the race begins and runners pass

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Basic race banners for directional purposes and sponsorship recognition

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will be hiring Shikoba Recycling as our cleanup group. They have done Tulsa Run since 2012. We will have garbage cans on the start/finish line/finish line fest footprint and we will also sweep the race course to make sure that all things are picked up

Number of Trash Receptacles: 50

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service Provider and Phone, if applicable: Shikoba

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Business Association, Neighborhood Association, Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09.21.2018 Date routed: 09.28.2018 Date for review: 10.03.2018

Special Events Committee Recommendation: Email Review ☒ Yes ☐ No

Date routed to Mayor: 09.28.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 09.28.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 09.28.2018.



USATF Certification
OK18053DG

Downtown Tulsa 5k # 3
Tulsa, OK – 5,000 meters

Effective Dates
9/12/18-12/31/28



Start: On 3rd St, directly in line with the street light at the west edge of the Williams Center Green. Street light is just east of the Daily Grill sign on the SE corner of the Hyatt Hotel: (GPS: 36.1535 -95.9904)

1k: On Boulder, at the center of the center of the grass median at the corner of Boulder and 10th (36.1460 -95.9886)

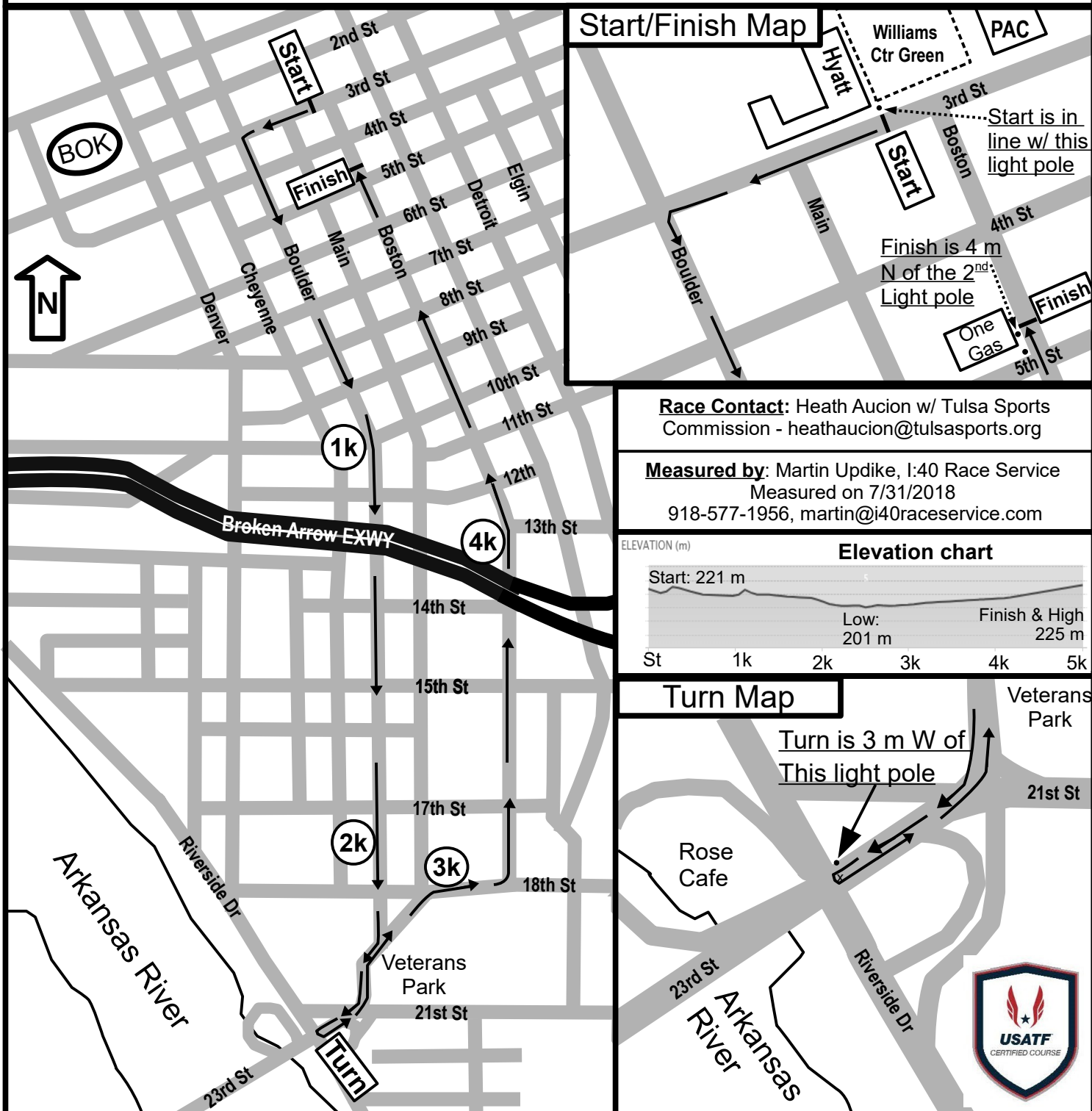
2k: On Boulder, 6 m south of the sign for 1717 Marco Plaza sign at 1717 S Boulder. (36.1371 -95.885)

3k: On 18th St, 9.5 m W of the W edge of the Spirit Bank building. (GPS 36.1361-95.9868)

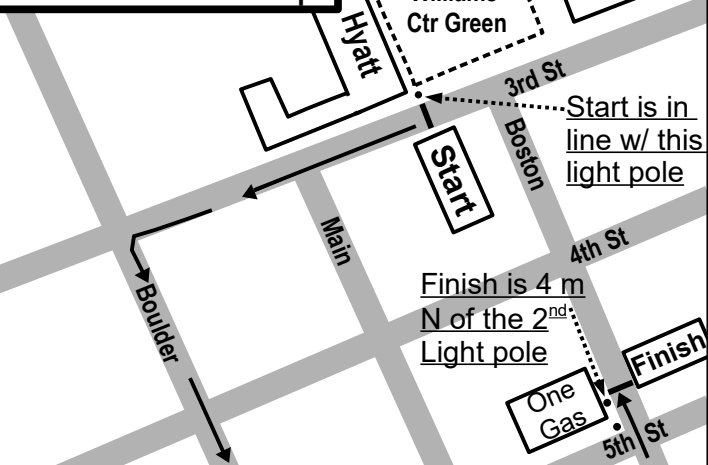
4k: On Boston Ave, 3 m N of the center of the rounding Boston Ave Methodist Church bldg on the east side of rd (GPS 336.1439 -95.9852)

Turnaround: On 23rd St Bridge, 3 m west of the first light from the E end of the bridge (GPS 36.132893 -95.990192).

Finish: On Boston Ave, in front of the ONE GAS building, 4 meters N of the 2nd light pole N of the 5th and Boston. (GPS 36.1523 -95.9892)



Start/Finish Map

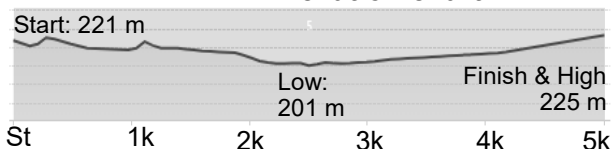


Race Contact: Heath Aucion w/ Tulsa Sports Commission - heathaucion@tulsasports.org

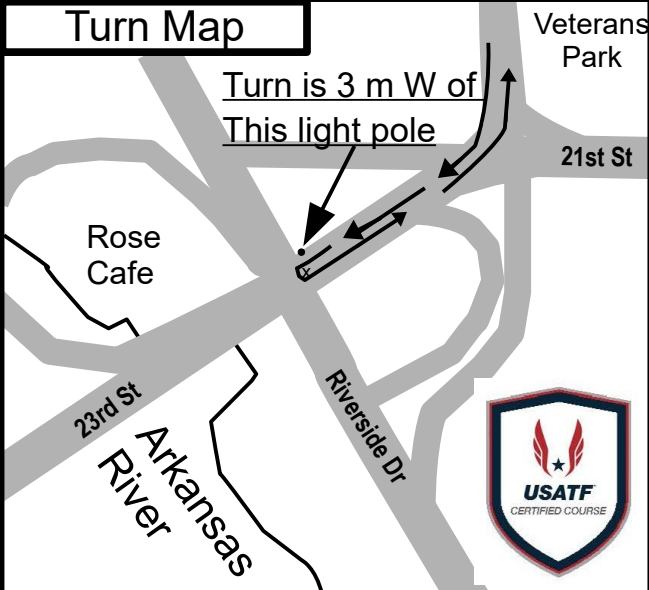
Measured by: Martin Updike, I:40 Race Service
Measured on 7/31/2018
918-577-1956, martin@i40raceservice.com

ELEVATION (m)

Elevation chart



Turn Map





USATF Certification
OK18052DG

Downtown Tulsa 15k # 3 Tulsa, OK – 15,000 meters

Effective Dates
9/12/18-12/31/28



Start: On 3rd St, directly in line with the street light at the west edge of the Williams Center Green. Street light is just east of the Daily Grill sign on the SE corner of the Hyatt Hotel: (GPS: 36.1535 -95.9904)

1k: On Lansing, 14 m N of the stop sign on NW corner of 4th and Lansing (GPS 36.1559 -95.9810)

2k: On Norfolk, at the light pole at the VFW parking lot entrance. (GPS 36.1533 -95.9785)

3k: On Rockford, 5 m N of the N edge of the 10th and Rockford Church of Christ (GPS 36.1495 -95.9722)

4k: On the Peoria BA EXWY bridge, 25.8 m S of the expansion seam on the north end of bridge (36.1430 -95.9758)

5k: On 15th St, at the traffic light pole on the SW corner of 15th and Utica. (GPS 36.1405 -95.9674)

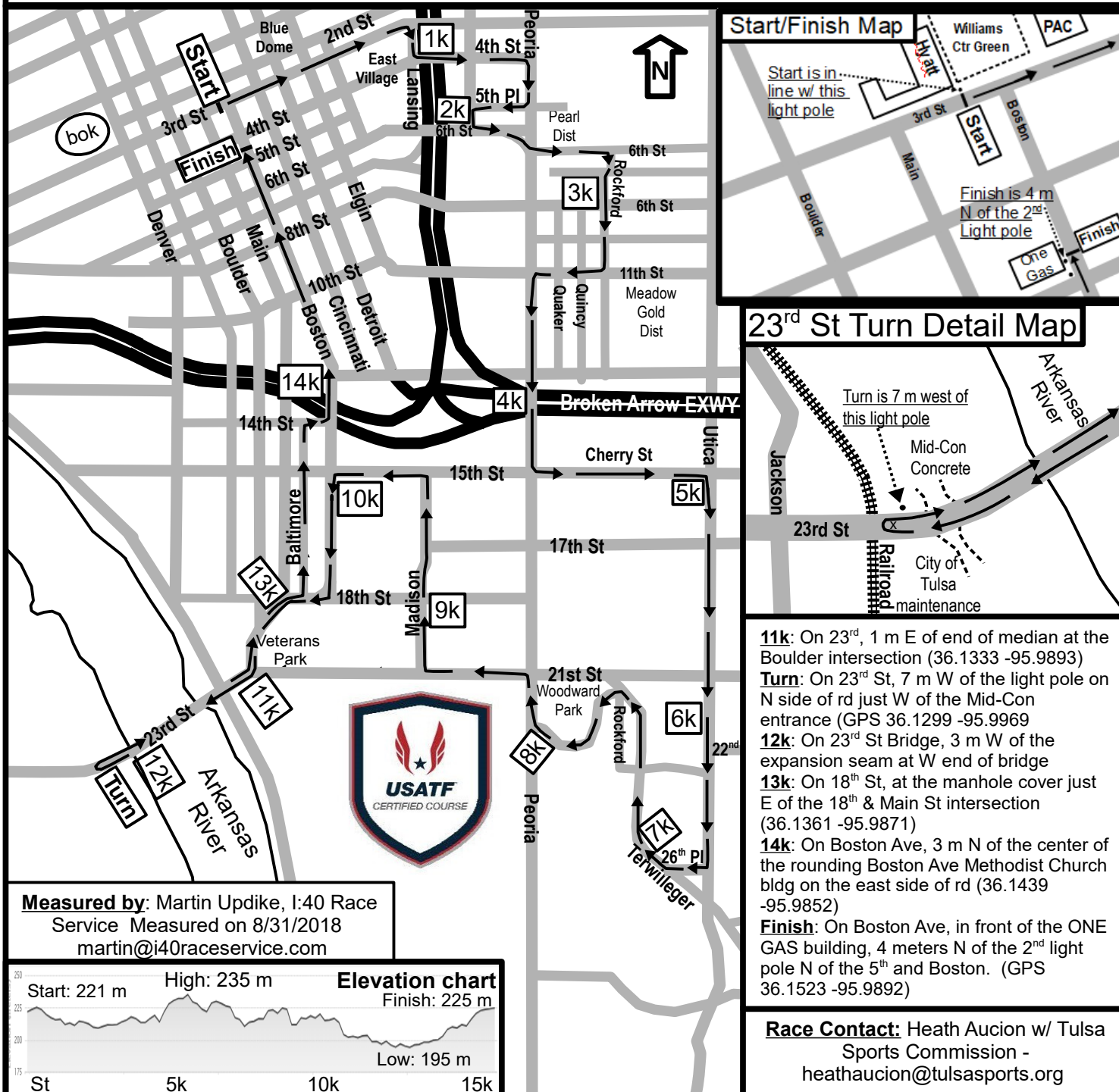
6k: On Utica, at the front door of 2224 S Utica Ave (GPS 36.1316 -95.9672)

7k: On Terrwilliger, at the center of the intersection of Terwilliger and 26th St (GPS 36.1277 -95.9706)

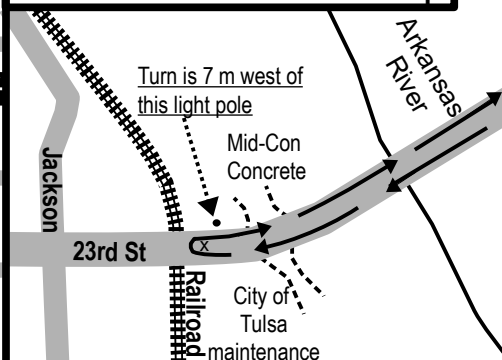
8k: On Woodward Park Blvd, 7 m E of the No Parking sign halfway down the hill leading to Peoria (36.1309 -95.9745)

9k: On Madison, 4 m S of the manhole cover at the center of the block between 18th and 19th (GPS 36.1356 -95.9805)

10k: On Boston, 2 m S of the front door of Victorium at 1503 S Boston Ave. (GPS 36.1403 -95.9852)



23rd St Turn Detail Map



11k: On 23rd, 1 m E of end of median at the Boulder intersection (36.1333 -95.9893)

Turn: On 23rd St, 7 m W of the light pole on N side of rd just W of the Mid-Con entrance (GPS 36.1299 -95.9969)

12k: On 23rd St Bridge, 3 m W of the expansion seam at W end of bridge

13k: On 18th St, at the manhole cover just E of the 18th & Main St intersection (36.1361 -95.9871)

14k: On Boston Ave, 3 m N of the center of the rounding Boston Ave Methodist Church bldg on the east side of rd (36.1439 -95.9852)

Finish: On Boston Ave, in front of the ONE GAS building, 4 meters N of the 2nd light pole N of the 5th and Boston. (GPS 36.1523 -95.9892)

Measured by: Martin Updike, I:40 Race Service
Measured on 8/31/2018
martin@i40raceservice.com



Race Contact: Heath Aucion w/ Tulsa Sports Commission -
heathaucion@tulsasports.org

#RUN TULSA RUN



15K

5K

2K

Start Times:

7:40am 5K Wheelchair
7:45am 5K Open
8:15am 2K
8:40am 15K Wheelchair
8:50am 15K USATF Masters
9:00am 15K Open

Start Location:

8 E. 3rd Street
Tulsa, OK 74013

10.27.18



15K

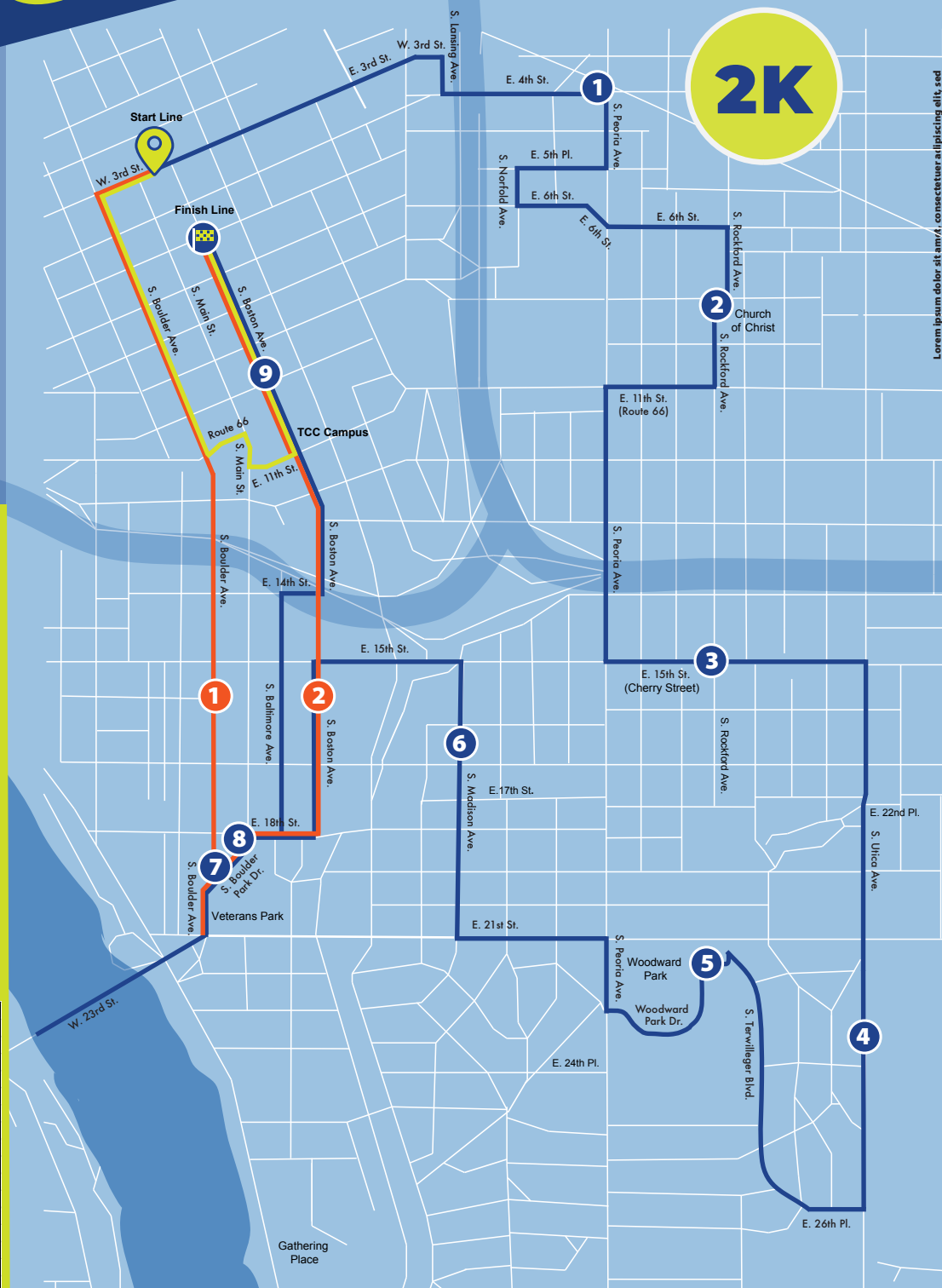
5K

2K

REGISTER NOW!

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5k Races		
Street Closes	Potential Runners in Roadway	Location
7:00 - 7:15am	7:45am - 8:10am	15th and Boulder
7:00 - 7:15am	7:50am - 8:35am	15th and Boston
7:00 - 7:15am	7:55am - 9:00am	Finish Line
15k Races		
Street Closes	Potential Runners in Roadway	Location
8:00 - 8:15am	8:44am - 9:22am	4th @ Peoria
8:00 - 8:15am	8:48am - 9:44am	Rockford @ Church of Christ
8:00 - 8:15am	8:52am - 10:06am	Cherry Street @ Rockford
8:00 - 8:15am	8:56am - 10:28am	Utica @ 22nd Place
8:15 - 8:30am	9:00am - 10:50am	Woodward Park
8:15 - 8:30am	9:04am - 11:12am	Madison @ 17th
8:15 - 8:30am	9:08am - 11:34am	Veterans Park Out
8:30 - 8:45am	9:12am - 11:56am	Veterans Park Back
8:30 - 8:45am	9:16am - 12:18pm	TCC Campus



Visit TulsaRun.com to check for any changes in service on race day.