



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Christmas Parade Date(s) of Event: December 8, 2018
Location Address: 700 S BOSTON AVE E 200 Council District(s): 4
Event Description: Parade
Event Category: Parade
Event Includes: Public Right of Way, Lane Closure, No Parking Signage, Street Closure
Anticipated Attendance: Total: 5000 Per Day: 5000
Anticipated Participants: Total: 500 Per Day: 500
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Christmas Parade Website: www.tulsachristmasparade.org
Chief Officer of Host Organization: Paul Ross
Email and Phone: paul@awcok.com 918-446-0023
Applicant Name: Anne Yokum
Email and Phone: yokum@awcok.com 918-798-1375
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Paul Ross Mobile: 918-282-0490
Billing Contact: American Waste Control Phone: 918-798-1375
Billing Address: 1420 W. 35th St
Tulsa OK 74107

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/08/2018 Time: 8:00 am
Street Closure for Event Setup: Date: 12/08/2018 Time: 8:00 am
Street(s) to be Closed for Event Setup: Staging Phase 1 - Boston Ave from 4th St to 7th St. Phase 2 - 10:00 a.m. See map. No Parking Signage within Staging Area & along Parade Route.

Event Start: Date: 12/08/2018 Time: 1:00 p.m.
Street Closure for Event Start: Date: 12/08/2018 Time: 12:00 p.m.
Street(s) to be Closed for Event Start: Parade route- See map
Run, Walk, Parade Start Time: 1:00 p.m.
Daily Event Hours: NA

Event End: Date: 12/08/2018 Time: 3:00 p.m.
Street Reopens after Event End: Date: 12/08/2018 Time: 4:00 p.m.

Event Teardown: Date: 12/08/2018 Time: 3:00 p.m.
Street Reopens after Event Teardown: Date: 12/08/2018 Time: 4:30 p.m.

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
Chris Witt
918-527-0025

Medical and/or First Aid Services: Contact, Email and Phone: EMSA
918-596-3051

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: Roadsafe Traffic Systems
City of Tulsa Crowd Control Barriers
918-425-4550

Equipment Setup: Date: 12/08/2018 Time: 9:00 a.m Equipment Pickup: Date: 12/08/2018 Time: 3:00 p.m.

Parking Type: Parking Garage, Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): American Waste Control, Inc.

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: BWI Sanitation
918-218-3109

Total Number of Portable Toilets: 22 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 12/08/2018 Time: a.m

Equipment Pickup: Date: 12/08/2018 Time: p.m.

Other information: After Christmas Parade Block Party. Beth Pielsticker (918) 605- 5531 bethpiel88@gmail.com

The following streets will remain closed until 4:30:

8th St and 9th St between Main St and Boston Ave

Boston Ave between 8th St and 9th St

Two inflatables from Bounce Pro--a bounce house and a 78' obstacle course.

10x10 tent for Santa and maybe a few other 10x10 vendor tents

20x10 tent with a stage.

There are fewer than ten vendors, none of which are selling anything, just handing out information.

However, there will be 3-4 food trucks on-site.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 1:00 p.m.

Finish Time: 3:00 p.m.

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners on Metal Barricades, posters

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have a crew walk the route and clean up. American Waste Control will collect debris left by crowd.

Number of Trash Receptacles: 6

Number of Dumpsters: 2

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: American Waste Control

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Paul Ross and or a member of the Christmas Parade Committee will walk the route and pass out Christmas Parade Poster

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

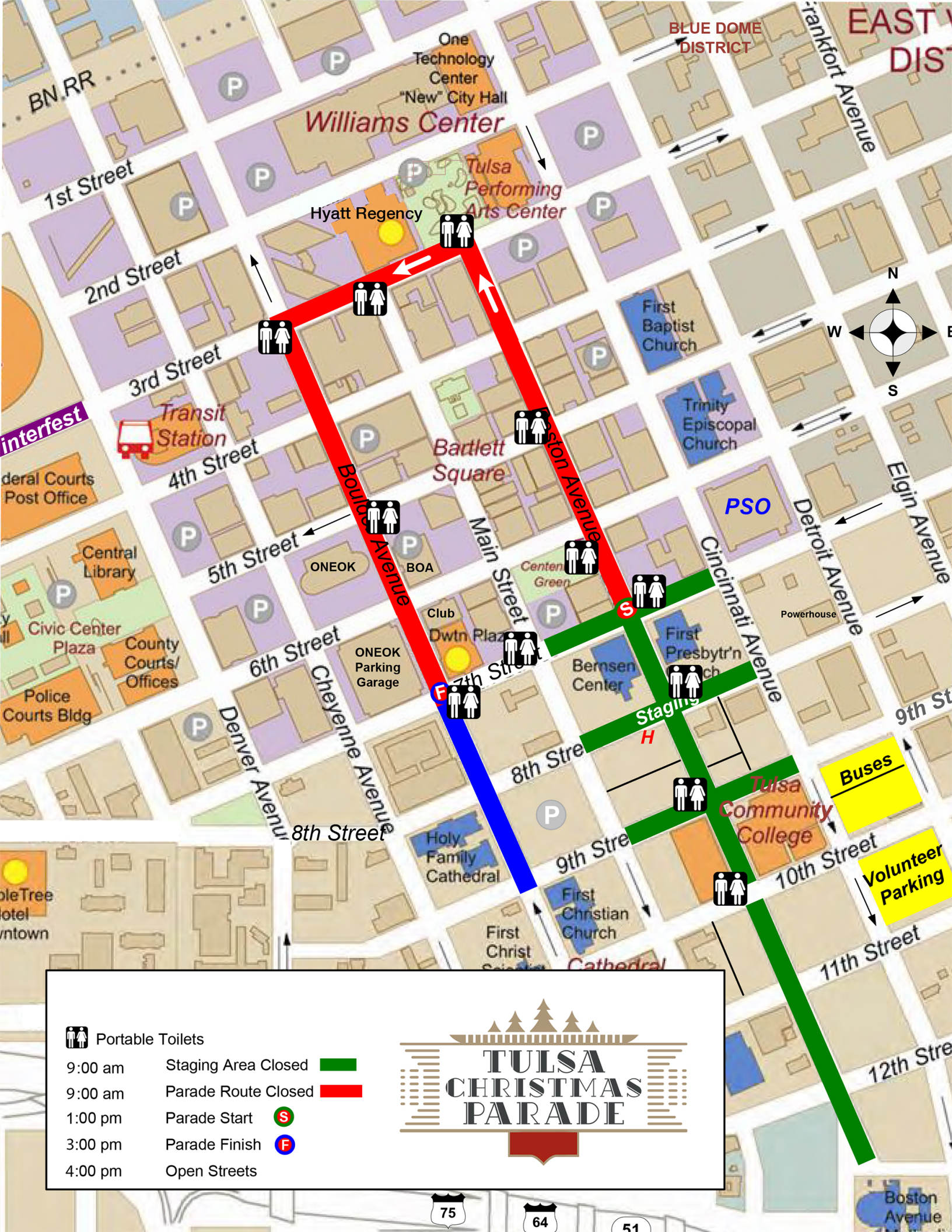
Date received: 10.12.2018 Date routed: 11.18.2018 Date for review: 11.28.2018

Special Events Committee Recommendation: 11.07.2018 ☒ Yes ☐ No

Date routed to Mayor: 11.19.2018 Mayor's Recommendation: 11.26.2018 ☒ Yes ☐ No

Date routed to Council: 11.19.2018 City Council Approval: 11.28.2018 ☒ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 11.18.2018. After Party added 11.19.2018.



Portable Toilets

9:00 am

Staging Area Closed



9:00 am

Parade Route Closed



1:00 pm

Parade Start



3:00 pm

Parade Finish



4:00 pm

Open Streets

