



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Boogie Down 4 Miler Date(s) of Event: December 1, 2018
Location Address: 3920 S PEORIA AVE E Council District(s): 9
Event Description: 4 mile running event to celebrate RunnersWorld Tulsa 40th year anniversary
Event Category: Athletic/Recreation
Event Includes: Amplified Sound, Public Right of Way, Lane Closure, Private Property, Street Closure
Anticipated Attendance: Total: 400 Per Day: 400
Anticipated Participants: Total: 400 Per Day: 400
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RunnersWorld Racing Website: https://www.eventbrite.com/e/the-boogie-down-4-miler-tickets-49750454950
Chief Officer of Host Organization: Kathy Bratton
Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557
Applicant Name: Kathy Bratton
Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Kathy Bratton Mobile: 918-805-6905
Billing Contact: RunnersWorld Racing Phone: 918-749-7557
Billing Address: 3920 South Peoria Street
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/01/2018 Time: 5AM
Street Closure for Event Setup: Date: 12/01/2018 Time: 5AM
Street(s) to be Closed for Event Setup: Peoria Ave between 39th St & 41st St for timing company

Event Start: Date: 12/01/2018 Time: 8AM
Street Closure for Event Start: Date: 12/01/2018 Time: 7:30AM
Street(s) to be Closed for Event Start: Peoria Ave between 41st St and 21st St
Run, Walk, Parade Start Time: Fun Run 8AM
4 Mile Run 8:30AM

Daily Event Hours: 7AM - 10AM

Event End: Date: 12/01/2018 Time: 10:30AM
Street Reopens after Event End: Date: 12/01/2018 Time: 10AM
Event Teardown: Date: 12/01/2018 Time: 10:30AM
Street Reopens after Event Teardown: Date: 10/01/2018 Time: 11AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer
Number of Food Vendors: 0
Number of Food Trucks: 1
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
(918) 576-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service
918-272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 11/30/2018 Time: 8AM

Equipment Pickup: Date: 12/03/2018 Time: 8AM

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Local DJ

Sound Amplification: Yes

Start Time: 7AM

Finish Time: 10AM

Please describe the sound equipment that will be used for your event:

Local DJ

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Dumpster on site

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Neighborhood Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

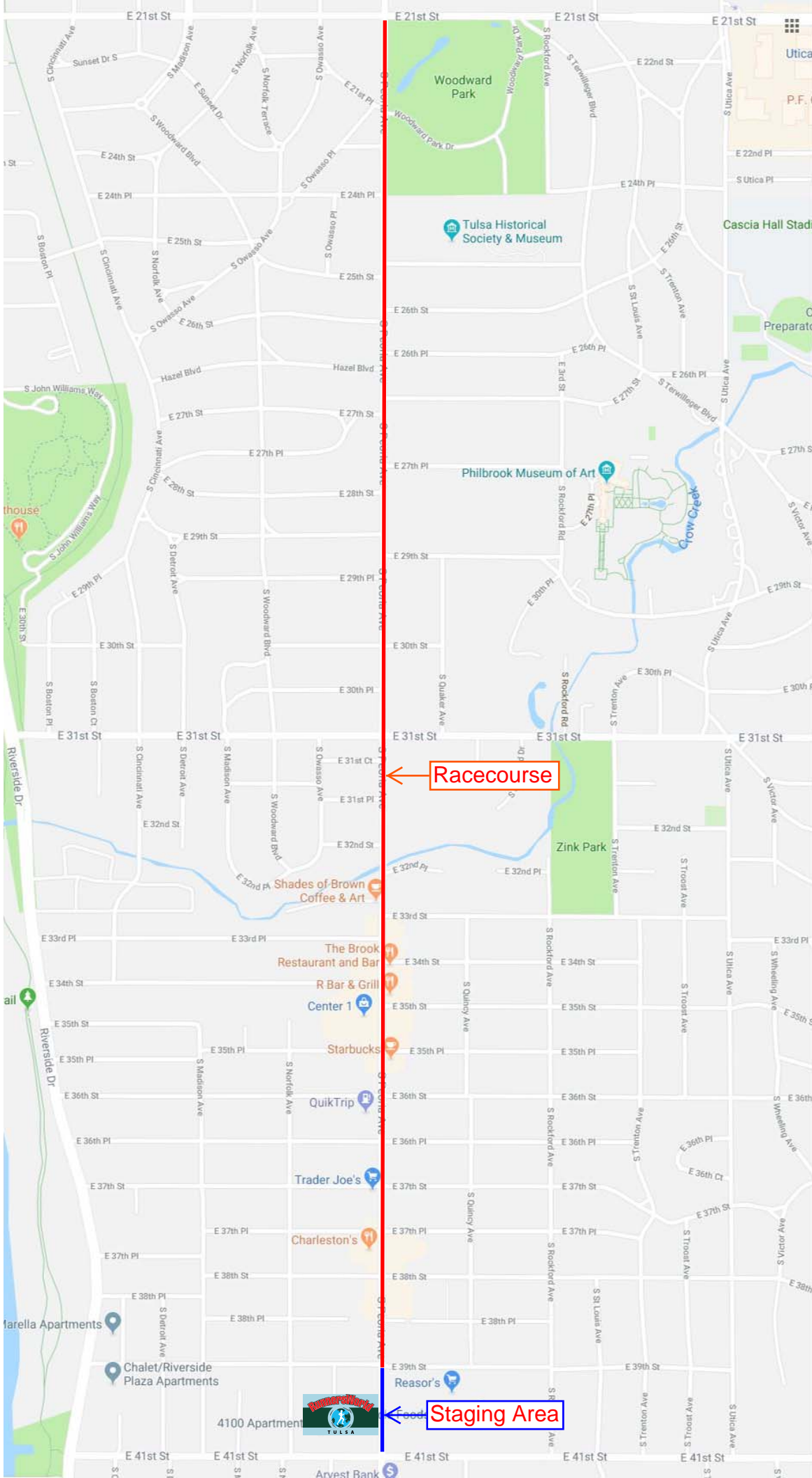
Date received: 11.16.2018 Date routed: 11.18.2018 Date for review: 11.28.2018

Special Events Committee Recommendation: Email Review ☒ Yes ☐ No

Date routed to Mayor: 11.19.2018 Mayor's Recommendation: 11.26.2018 ☒ Yes ☐ No

Date routed to Council: 11.19.2018 City Council Approval: 11.28.2018 ☒ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and outstanding fee 11.18.2018.
Map attached 11.19.2018.



Racecourse

Staging Area