



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center January 2019 Events Date(s) of Event: January 1-31, 2019
Location Address: 200 S DENVER AVE W Council District(s): 4
Event Description: Event Move In, Move Out, Concerts, etc.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Public Right of Way, Lane Closure, No Parking Signage, Street Closure
Anticipated Attendance: Total: 29000 Per Day: 2900
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 10

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: SMG Tulsa-BOK Center Website: www.bokcenter.com
Chief Officer of Host Organization: Jeff Nickler
Email and Phone: jn@smgtulsa.com 918-894-4254
Applicant Name: Sarah Rogers
Email and Phone: srogers@smgtulsa.com 918-894-4272
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Sarah Rogers Mobile: 918-406-5395
Billing Contact: SMG Tulsa Phone: 918-894-4272
Billing Address: 200 S Denver AVE
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: 01/04/2019	Time: <u>N/A</u>
Street Closure for Event Setup:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Setup:	NA	
 Event Start:	 Date: 01/04/2019	 Time: <u>N/A</u>
Street Closure for Event Start:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Start:	<u>Winterfest road closure until Jan. 18 - See map after Jan. 18</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>N/A</u>	
 Event End:	 Date: 01/30/2019	 Time: <u>N/A</u>
Street Reopens after Event End:	Date:	Time: <u>N/A</u>
 Event Teardown:	 Date:	 Time: <u>N/A</u>
Street Reopens after Event Teardown:	Date:	Time: <u>N/A</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number of Tents/Canopies:	<u>Varies</u>	Provider and Phone:
		<u>Radio Stations will vary from event to event with 10x10 tents</u>
Number of Inflatables:	<u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>0</u>	Provider and Phone:
		<u>N/A</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: SMG Tulsa Security Manager, Dan Brown, 918-894-4395

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: SMG owns barricade and cones needed for lane and street closures.

Equipment Setup: Date: Time: 7:00am Equipment Pickup: Date: Time: 7:00am

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information:

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>
<u>4-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Allen Americans</u>	<u>2,000+</u>	
<u>5-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Idaho Steelheads</u>	<u>2,000+</u>	
<u>6-Jan</u>	<u>4:00pm 3:00pm</u>	<u>Tulsa Oilers v. Idaho Steelheads</u>	<u>2,000+</u>	
<u>8-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Rapid City Rush</u>	<u>2,000+</u>	
<u>16-Jan - 17-Jan</u>	<u>N/A N/A</u>	<u>Metallica Load In</u>	<u>N/A</u>	
<u>18-Jan</u>	<u>7:30pm 6:00pm</u>	<u>Metallica</u>	<u>13,000+</u>	
<u>25-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Allen Americans</u>	<u>7,000+</u>	
<u>26-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Allen Americans</u>	<u>2,000+</u>	
<u>27-Jan</u>	<u>4:00pm 3:00pm</u>	<u>Tulsa Oilers v. Allen Americans</u>	<u>2,000+</u>	
<u>29-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Utah Grizzlies</u>	<u>2,000+</u>	
<u>30-Jan</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Utah Grizzlies</u>	<u>2,000+</u>	

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11.27.2018 Date routed: 12.04.2018 Date for review: 12.12.2018

Special Events Committee Recommendation: 12.05.2018 ☒ Yes ☐ No

Date routed to Mayor: 12.06.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 12.06.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form and maps revised 12.04.2018.

BOK CENTER STREET CLOSINGS FOR JANUARY 2019

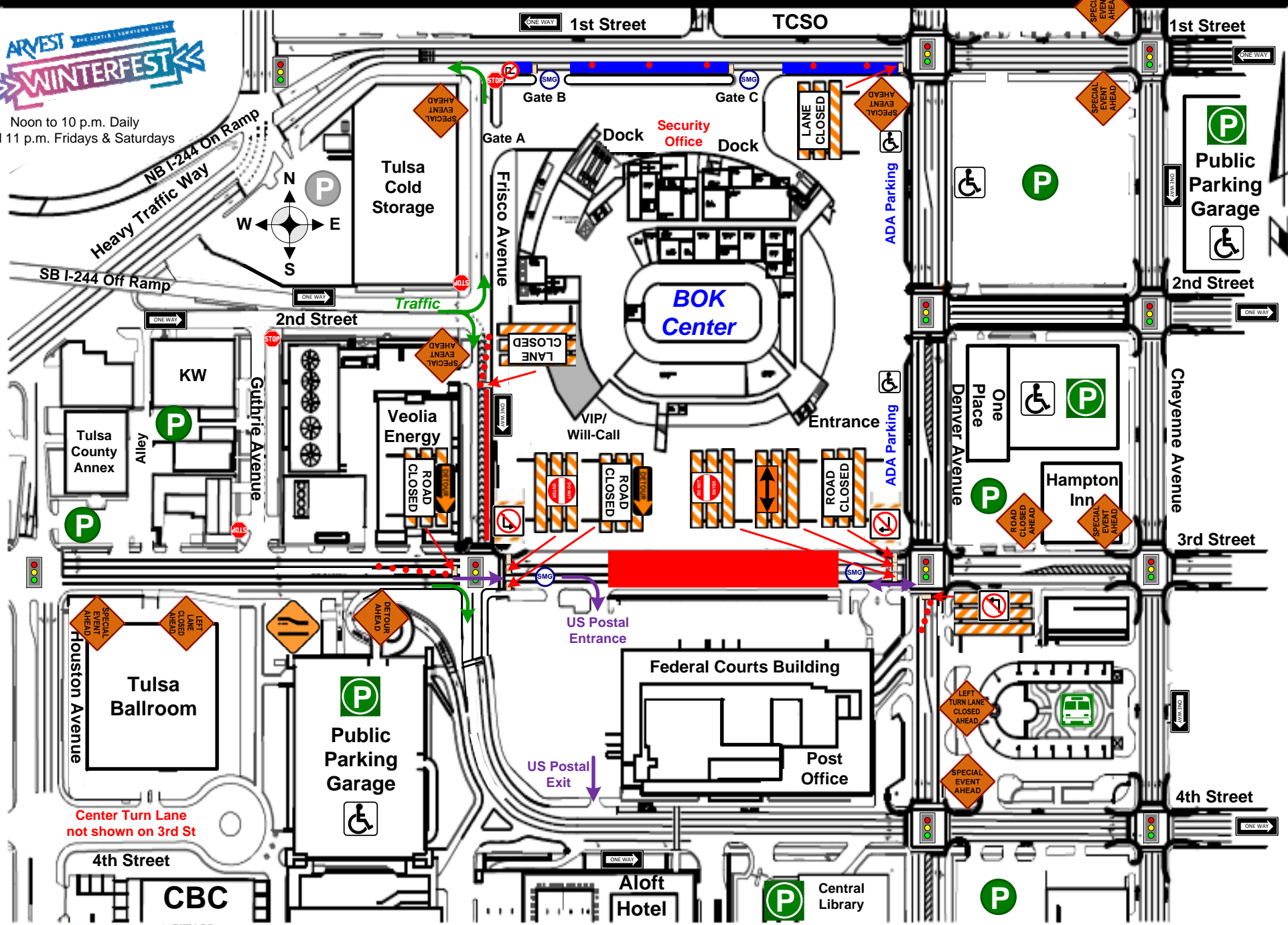
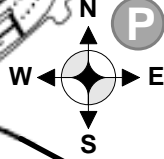
<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
4-Jan	7:00pm	6:00pm	Tulsa Oilers v. Allen Americans	2,000+	7am	7am	3rd Street, 1st Street
5-Jan	7:00pm	6:00pm	Tulsa Oilers v. Idaho Steelheads	2,000+	7am	7am	3rd Street, 1st Street
6-Jan	4:00pm	3:00pm	Tulsa Oilers v. Idaho Steelheads	2,000+	7am	7am	3rd Street, 1st Street
8-Jan	7:00pm	6:00pm	Tulsa Oilers v. Rapid City Rush	2,000+	7am	7am	3rd Street, 1st Street
16-Jan - 17-Jan	N/A	N/A	Metallica Load In	N/A	7am	7am	3rd Street, 1st Street (Frisco if needed)
18-Jan	7:30pm	6:00pm	Metallica	13,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
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27-Jan	4:00pm	3:00pm	Tulsa Oilers v. Allen Americans	2,000+	7am	7am	3rd Street, 1st Street
29-Jan	7:00pm	6:00pm	Tulsa Oilers v. Utah Grizzlies	2,000+	7am	7am	3rd Street, 1st Street
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These are estimated event times only.



Noon to 10 p.m. Daily
Until 11 p.m. Fridays & Saturdays

NB I-244 On Ramp
Heavy Traffic Way
SB I-244 Off Ramp



BOK Center Security
 Tulsa Transit Station

Support Parking
 Winterfest Venue

Road Closure | Nov. 4, 2018 @ 8 a.m. to Jan. 18, 2019 @ 5 p.m.

Road closure generally during BOK Center large events (attendance 10,000+). Visit www.bokcenter.com for schedule of events. Police may close adjacent intersections as needed.

