



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Public Schools Pride Race Date(s) of Event: March 2, 2018
Location Address: 111 E MATHEW BRADY ST N Council District(s): 1, 4
Event Description: 5K bike ride, 5K run, 1 mile fun run- Health and Wellness Festival on Guthrie Green.

Event Category: Athletic/Recreation

Event Includes: Private Park, Public Right of Way, No Parking Signage, Street Closure

Anticipated Attendance: Total: 700 Per Day: 700

Anticipated Participants: Total: 700 Per Day: 700

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Public Schools Website: https://www.bikesignup.com/Race/OK/Tulsa/
Chief Officer of Host Organization: Jen Sanders TulsaSchoolPrideRace5kRunandRide
Email and Phone: sandeje2@tulsaschools.org 918-746-6106
Applicant Name: Jen Sanders
Email and Phone: sandeje2@tulsaschools.org 918-746-6106
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Jen Sanders Mobile: 918-316-2189
Billing Contact: Tulsa Public Schools Phone: 918-746-6106
Billing Address: 3027 South New Haven Avenue
Tulsa OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/02/2019 Time: 6:00AM
Street Closure for Event Setup: Date: 03/02/2019 Time: 7:00 AM
Street(s) to be Closed for Event Setup: Staging Area (Start/Finish Line) Boston Ave between Brady St and Cameron St.
Event Start: Date: 03/02/2019 Time: 7:00 AM
Street Closure for Event Start: Date: 03/02/2019 Time: 7:30 AM
Street(s) to be Closed for Event Start: See Racecourse Map
Run, Walk, Parade Start Time: 8:00 AM- 5K Bike Ride
8:30 AM- 5K Run
8:45 AM- Fun Run
Daily Event Hours: 7:00 AM (Registration) - 11:00 AM
Event End: Date: 03/02/2019 Time: 10:30 AM
Street Reopens after Event End: Date: 03/02/2019 Time: 9:45 AM
Event Teardown: Date: 03/02/2019 Time: 10:45 AM
Street Reopens after Event Teardown: Date: 03/02/2019 Time: 10:45 AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Guthrie Green will have security on site (Contact pending)
TPD Special Events Unit
(918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: Steve Friebus coordinator of Sports Medicine TPS
(Contact pending)

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TTCU, TULSA RECYCLE AND REFUSE, BSN SPORTS

Name of Park and Location, if applicable: Guthrie Green
111 E Brady St

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 8:00 AM

Finish Time: 11:00 AM

Please describe the sound equipment that will be used for your event:

Portable speakers from the Guthrie Green

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners on the Start/Finish Line No Scaffolding

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trashcans on site, clean up crews for water stations.

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Business Association, Neighborhood Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10.18.2018 Date routed: 12.12.2018 Date for review: 12.19.2018

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 12.12.2018.



USATF Certification
OK13115DG

Race for Grace 5k
Tulsa, OK – 5,000 meters

Effective Dates
12/30/13-12/31/2023



Start/Finish: On Boston Ave, 37.7 m from the stop sign at the corner on the NE corner of Boston Ave and Brady St. Also directly in line of the the 3rd set of street lights north of the Boston and Brady intersection.

1k/4k: On John Hope Franklin Blvd, at the stop sign on the the NE corner of John Hope Franklin Blvd & Elgin Ave

2k/3k: On Greenwood Ave, 4.9 north of the stop sign on the SW corner of Greenwood Ave and Latimer Place.

Turnaround: On Greenwood Ave, 15.7 m south of the stop sign on the SW corner of Greenwood Ave & Oklahoma St.

Shortest Possible Route was followed over the whole roadway (unrestricted route). Start/Finish, turnaround & km splits are marked with red paint & nails w/ washers.

Measured by Martin Updike of I:40 Race Service
on 12/18/2013
918-577-1956, martin@i40raceservice.com

Elevations:

Start: 215 meters Finish: 215 meters
Lowest: 207 meters Highest: 225 meters

Race Contact:

Amy Synar, Grace Hospice Foundation
918-500-9434, ghfoundok@gmail.com

