



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Irish Festival

Date(s) of Event: March 15-16th, 2019

Location Address: 111 E MATHEW BRADY ST N

Council District(s): 4

Event Description: This is a free, family-friendly festival celebrating the music, culture, art and food of the Irish. Celebration of Irish Culture with music, food vendors, kids zone, merchandise vendors, art installations

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 5000

Per Day: 3000

Anticipated Participants: Total: 200

Per Day: 100

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Irish Festival

Website: www.tulsairishfest.org

Chief Officer of Host Organization: Ryan Howell

Email and Phone: ryanehowell@hotmail.com 918-264-9915

Applicant Name: Ryan Howell

Email and Phone: ryanehowell@hotmail.com 918-264-9915

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Robert Wallace

Mobile: 918-640-6645

Billing Contact: Tulsa Irish Festival

Phone: 918-264-9915

Billing Address: 1504 east 45th place
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/15/2019 Time: 8am
Street Closure for Event Setup: Date: 03/15/2019 Time: 8am
Street(s) to be Closed for Event Setup: North Boston Ave between Brady St and Cameron St, and East MB Brady St between Cameron St and MLK Jr Blvd

Event Start: Date: 03/15/2019 Time: 3pm
Street Closure for Event Start: Date: 03/15/2019 Time: 8am
Street(s) to be Closed for Event Start: See map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 03/15/2019 from 3pm to 9pm
03/16/2019 from Noon to 9pm

Event End: Date: 03/16/2019 Time: 9pm
Street Reopens after Event End: Date: 03/16/2019 Time: Midnight

Event Teardown: Date: 03/16/2019 Time: 9pm
Street Reopens after Event Teardown: Date: 03/16/2019 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales
Number of Food Vendors: 1
Number of Food Trucks: 10
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas, Wood
Number of Item Vendors: 20 Number of Service Vendors: 5
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Guthrie Green Security Team OWL NITE and ODLE (918) 951-5501

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: ROADSAFE TRAFFIC SYSTEMS (918) 425-4550

Equipment Setup: Date: 03/14/2019 Time: 5pm Equipment Pickup: Date: 03/18/2019 Time: 8am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Irish Fest, Inc.

Name of Park and Location, if applicable: NA

Drone: Yes

Portable Toilets: Provider and Phone: At Your Service 918-272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/15/2019 Time: 8am

Equipment Pickup: Date: 03/18/2019 Time: 8am

Other information: Fingers crossed for good weather

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 6

Performer/Band name and music type: Irish Celtic Music
Cassie and Maggie
Crannua
Skerryvore
Cleghorn
Goode Academy of Irish Dance

Sound Amplification: Yes

Start Time: 3/15/2019

Finish Time: 3/16/2019

Please describe the sound equipment that will be used for your event:

Guthrie Green Stage/sound

Sound checks conducted prior to the event: Yes

Start Time: 2pm

Finish Time: 3pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Festival banners and decorations

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Guthrie Green Staff/Volunteers

Number of Trash Receptacles: 25

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: On site

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Pending/TBD

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12.21.2018 Date routed: 02.04.2019 Date for review: 02.13.2019

Special Events Committee Recommendation: 02.06.2019 ☒ Yes ☐ No

Date routed to Mayor: 02.07.2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

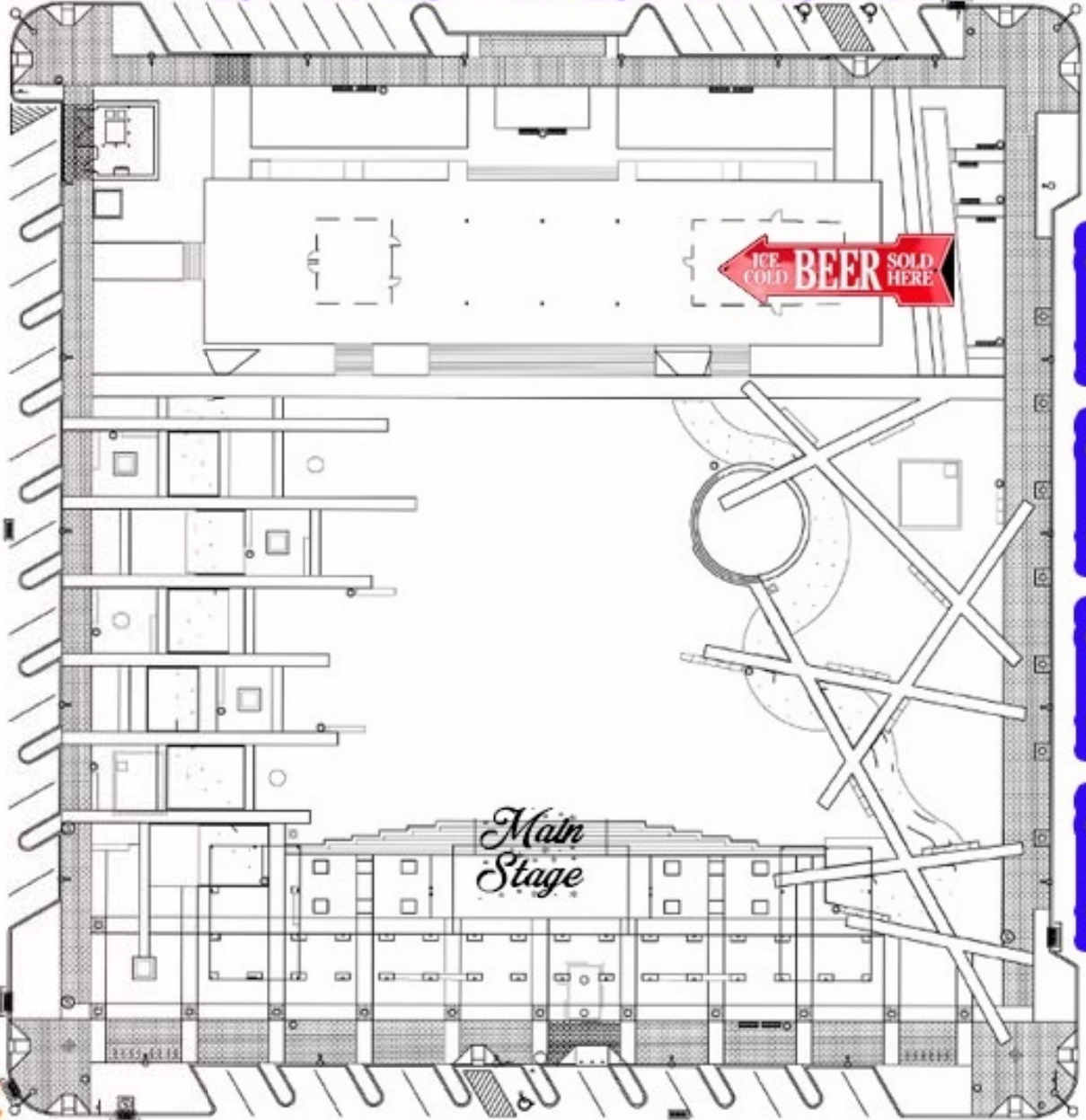
Date routed to Council: 02.07.2019 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 02.03.2019. Outstanding invoice.

MLK Blvd



ICE COLD BEER SOLD HERE



Main Stage

KIDS ZONE



Boston



Brady St

Artists

VIP

