



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center February 2019 Events

Date(s) of Event: February 7th, 2019 -
February 28th, 2019

Location Address: 200 S DENVER AVE W

Council District(s): 4

Event Description: Concert & Hockey Games, Move-In, Move-Out

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, No Parking Signage, Street Closure

Anticipated Attendance: Total: 83000

Per Day: 0

Anticipated Participants: Total: 83000

Per Day: 0

Number of Events for Monthly Event: 11

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: SMG Tulsa-BOK Center

Website: www.bokcenter.com

Chief Officer of Host Organization: Jeff Nickler

Email and Phone: jn@smgtulsa.com 918-894-4254

Applicant Name: Sarah Rogers

Email and Phone: srogers@smgtulsa.com 918-894-4272

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Sarah Rogers

Mobile: 918-406-5395

Billing Contact: SMG Tulsa

Phone: 918-894-4272

Billing Address: 200 S Denver AVE
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>02/07/2019</u>	Time: <u>7:00am</u>
Street Closure for Event Setup:	Date: <u>02/07/2019</u>	Time: <u>7:00am</u>
Street(s) to be Closed for Event Setup:	North curb parking lane of 3rd Street between Denver Ave & Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave	
Event Start:	Date: <u>02/07/2019</u>	Time: <u>7:00pm</u>
Street Closure for Event Start:	Date: <u>02/07/2019</u>	Time: <u>5:00pm</u>
Street(s) to be Closed for Event Start:	<u>See attached map</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>N/A</u>	
Event End:	Date: <u>02/28/2019</u>	Time: <u>11:59pm</u>
Street Reopens after Event End:	Date: <u>02/28/2019</u>	Time: <u>11:59pm</u>
Event Teardown:	Date: <u>02/28/2019</u>	Time: <u>11:59pm</u>
Street Reopens after Event Teardown:	Date: <u>02/28/2019</u>	Time: <u>11:59pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	TBD	Provider and Phone: <u>Various media outlets will set up 10x10 tents on the Grand Plaza, varying event to event</u>
Number of Inflatables:	<u>0</u>	Provider and Phone: <u>N/A</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>N/A</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Dan Brown, SMG Security Manager, 9188944395, dbrown@smgtulsa.com

Medical and/or First Aid Services: Contact, Email and Phone: EMSA inside BOK Center for events

Traffic Control Barricade Company: Contact, Email and Phone: SMG Tulsa - BOK Center owns all barricade and cones needed for street & lane closures

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information:

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
<u>7-Feb</u>	<u>7:00pm 6:00pm</u>	<u>Harlem Globetrotters</u>	<u>7,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>8-Feb</u>	<u>7:00pm 6:00pm</u>	<u>Kelly Clarkson</u>	<u>9,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>9-Feb</u>	<u>8:00pm 6:30pm</u>	<u>Elton John</u>	<u>13,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>10-Feb</u>	<u>6:00pm 5:00pm</u>	<u>Winter Jam</u>	<u>5,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>11-Feb</u>	<u>N/A N/A</u>	<u>Travis Scott</u>	<u>N/A</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>14-Feb</u>	<u>7:00pm 6:00pm</u>	<u>Jeff Dunham</u>	<u>6,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>15-Feb</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Wichita Thunder</u>	<u>2,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street</u>	
<u>16-Feb</u>	<u>7:00pm 6:00pm</u>	<u>Tulsa Oilers v. Worcester</u>	<u>2,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street</u>	
<u>17-Feb</u>	<u>4:00pm 3:00pm</u>	<u>Tulsa Oilers v. Worcester</u>	<u>2,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street</u>	
<u>18-Feb</u>	<u>7:30pm 6:30pm</u>	<u>James Taylor</u>	<u>7,000+</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	
<u>24-Feb - 28-Feb</u>	<u>N/A N/A</u>	<u>Zac Brown Band Load In/Rehearsals</u>	<u>N/A</u>	<u>7am</u>	<u>7am</u>	<u>3rd Street, 1st Street (Frisco if needed)</u>	

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: SMG employees will assist in cleaning up any trash outside BOK Center before/after events

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: SMG Employees

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12.12.2018 Date routed: 01.23.2019 Date for review: 01.30.2019

Special Events Committee Recommendation: 01.23.2019 ☒ Yes ☐ No

Date routed to Mayor: 01.24.2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 01.24.2019 City Council Approval: _____ ☐ Yes ☐ No

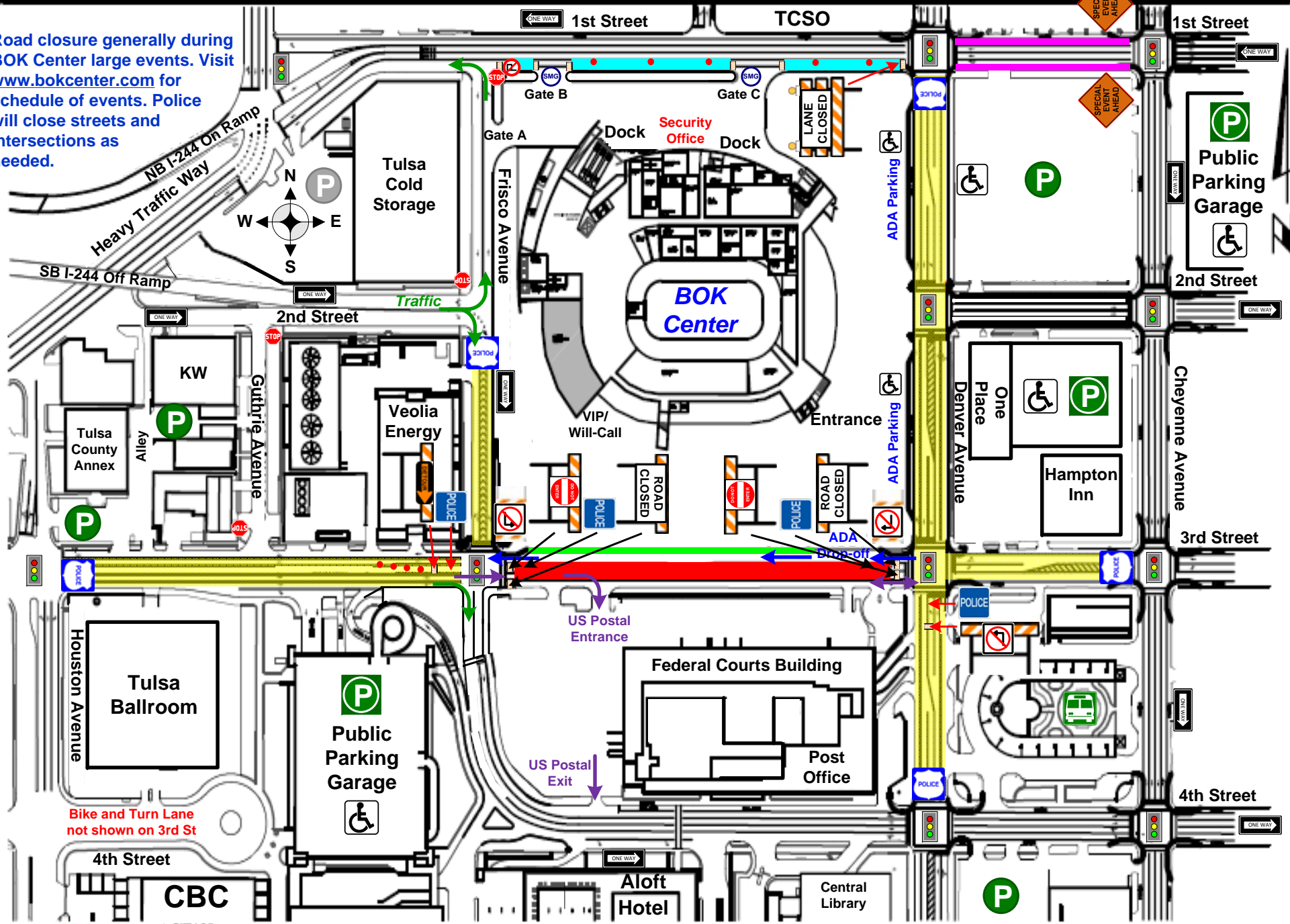
Date Permit Issued: _____ Comments: Form and map revised 01.23.2019

BOK CENTER STREET CLOSINGS FOR FEBRUARY 2019

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
7-Feb	7:00pm	6:00pm	Harlem Globetrotters	7,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
8-Feb	7:00pm	6:00pm	Kelly Clarkson	9,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
9-Feb	8:00pm	6:30pm	Elton John	13,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
10-Feb	6:00pm	5:00pm	Winter Jam	5,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
11-Feb	N/A	N/A	TS Load In	N/A	7am	7am	3rd Street, 1st Street (Frisco if needed)
12-Feb	7:30pm	6:30pm	TS	12,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
14-Feb	7:00pm	6:00pm	Jeff Dunham	6,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
15-Feb	7:00pm	6:00pm	Tulsa Oilers v. Wichita Thunder	2,000+	7am	7am	3rd Street, 1st Street
16-Feb	7:00pm	6:00pm	Tulsa Oilers v. Worcester	2,000+	7am	7am	3rd Street, 1st Street
17-Feb	4:00pm	3:00pm	Tulsa Oilers v. Worcester	2,000+	7am	7am	3rd Street, 1st Street
18-Feb	7:30pm	6:30pm	James Taylor	7,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
24-Feb - 28-Feb	N/A	N/A	Zac Brown Band Load In/Rehearsals	N/A	7am	7am	3rd Street, 1st Street (Frisco if needed)

These are estimated event times only.

Road closure generally during BOK Center large events. Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.



CITY OF Tulsa
A New Kind of Energy.
WIN Special Events



Road Closure Depending on Crowd Size before Event Starts and before Event Ends



N Curb Parking Lane Closure



Road Closure with ADA Access



S Curb Parking/Traffic Lane Closure



Rideshare Lane Closure by Police