



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Basketball Hoops & Brews

Date(s) of Event: March 21-24, 2019

Location Address: 325 E MATHEW BRADY ST N

Council District(s): 4

Event Description: Outdoor March Madness watch party

Event Category: Miscellaneous

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, No Parking Signage, Street Closure

Anticipated Attendance: Total: 1000

Per Day: 250

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Elgin Park Brewery

Website: www.elginparkbrewery.com

Chief Officer of Host Organization: Jim O'Connor

Email and Phone: jim@mcnellies.com 918-582-2035

Applicant Name: J.L. Lewis

Email and Phone: jl@elginparkbrewery.com 918-986-9910

Professional Event Organizer: NA

Email and Phone:

On-site Contact: J.L. Lewis

Mobile: 918-986-9910

Billing Contact: Elgin Park Brewery

Phone: 918-986-9910

Billing Address: 324 E MB Brady  
Tulsa OK 74120

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/20/2019 Time: 11pm  
Street Closure for Event Setup: Date: 03/20/2019 Time: 11pm  
Street(s) to be Closed for Event Setup: MB Brady St and Elgin Ave Intersection

**Event Start:** Date: 03/21/2019 Time: 11am  
Street Closure for Event Start: Date: 03/21/2019 Time: 11pm  
Street(s) to be Closed for Event Start: See TCP Map  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 11am-11pm Daily

**Event End:** Date: 03/24/2019 Time: 11pm  
Street Reopens after Event End: Date: 03/25/2019 Time: 8am

**Event Teardown:** Date: 03/24/2019 Time: 11pm  
Street Reopens after Event Teardown: Date: 03/25/2019 Time: 8am

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 3 tents. 1200 sq ft Provider and Phone: ABCO Rents 918-583-6557  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Off-duty TPD Chris Witt  
cwitt@cityoftulsa.org  
918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems 918-425-4550

Equipment Setup: Date: 03/21/2019 Time: 8am Equipment Pickup: Date: 03/25/2019 Time: 8am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Elgin Park Brewery

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service  
918-272-0568

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/21/2019 Time: 8am

Equipment Pickup: Date: 03/25/2019 Time: 8am

Other information: NA

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 11am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Large mobile television

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All trash within permit area will be moved to a dumpster on site

Number of Trash Receptacles: 20

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 12.13.2018      Date routed: 03.05.2019      Date for review: 03.13.2019

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Name, Form and Map revised 03.05.2019



