



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Wine & Swine

Date(s) of Event: 4/17/19

Location Address: 201 N MAIN ST E

Council District(s): 4

Event Description: Annual Wine & Swine Event - Wine Dinner

Event Category: Street/Block Party

Event Includes: Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Sailboat, Street Closure

Anticipated Attendance: Total: 150

Per Day: 150

Anticipated Participants: Total: 150

Per Day: 150

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: McNellie's LLC

Website: <https://www.mcnelliesgroup.com/>

Chief Officer of Host Organization: Lindsey Gifford

Email and Phone: lindsey@taverntulsa.com 918-949-9801

Applicant Name: Lindsey Gifford

Email and Phone: lindsey@taverntulsa.com 918-949-9801

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Lindsey Gifford

Mobile: 405-473-6691

Billing Contact: McNellie's Group

Phone: 918-949-9801

Billing Address: 201 N Main Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>04/17/2019</u>	Time: <u>10:00 am</u>
Street Closure for Event Setup:	Date: <u>04/17/2019</u>	Time: <u>10:00 am</u>
Street(s) to be Closed for Event Setup:	Main St from Brady St to Cameron St (only halfway up to Cameron St)	
Event Start:	Date: <u>04/17/2019</u>	Time: <u>6:00 pm</u>
Street Closure for Event Start:	Date: <u>04/17/2019</u>	Time: <u>10:00 am</u>
Street(s) to be Closed for Event Start:	<u>See TCP Map</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>6 to 11 pm</u>	
Event End:	Date: <u>04/17/2019</u>	Time: <u>11:00 pm</u>
Street Reopens after Event End:	Date: <u>04/17/2019</u>	Time: <u>Midnight</u>
Event Teardown:	Date: <u>04/17/2019</u>	Time: <u>11:00 pm</u>
Street Reopens after Event Teardown:	Date: <u>04/17/2019</u>	Time: <u>Midnight</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Wine Sales</u>
Number of Food Vendors:	<u>0</u>
Number of Food Trucks:	<u>0</u>
Food Cooked on-site:	<u>Yes</u>
Fuel(s) to be used:	<u>Charcoal</u>
Number of Item Vendors:	<u>0</u>
Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Inflatables:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>0</u>
Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>
Provider and Phone:	<u>NA</u>

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Chris Witt
918-695-4471

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems
918-425-4550

Equipment Setup: Date: 04/17/2019 Time: 10:00 am Equipment Pickup: Date: 04/18/2019 Time: 10:00 am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: Valet Service

Transportation Service: Contact, Email and Phone: Royal Valet Tulsa
918-935-6070

Sponsor and Other Event Information

Event Sponsor(s): McNellie's Group

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 2

Performer/Band name and music type: DJ's

Sound Amplification: Yes

Start Time: 6:00 pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

Small amps

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Outdoor string lighting over the street

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have everything gone and clean by midnight

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01.22.2019 Date routed: 03.21.2019 Date for review: 03.27.2019

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form and TCP map revised 03.21.2019.

