



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green Events Date(s) of Event: April 3-28, 2019
Location Address: 111 E MATHEW BRADY ST N Council District(s): 4
Event Description: See schedule of events
Event Category: Concert/Performance
Event Includes: Tent/Canopy, Public Right of Way, Lane Closure, Live Entertainment, No Parking Signage, Street Closure
Anticipated Attendance: Total: 8000 Per Day: 500
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 16

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: https://www.guthriegreen.com/
Chief Officer of Host Organization: Eric Himan
Email and Phone: 918-640-6645
Applicant Name: Rob Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>04/03/2019</u>	Time: <u>TBD</u>
Street Closure for Event Setup:	Date: <u>04/03/2019</u>	Time: <u>TBD</u>
Street(s) to be Closed for Event Setup:	See maps	
 Event Start:	Date: <u>04/03/2019</u>	Time: <u>TBD</u>
Street Closure for Event Start:	Date: <u>04/03/2019</u>	Time: <u>TBD</u>
Street(s) to be Closed for Event Start:	<u>See maps</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>TBD</u>	
 Event End:	Date: <u>04/28/2019</u>	Time: <u>TBD</u>
Street Reopens after Event End:	Date: <u>04/28/2019</u>	Time: <u>TBD</u>
 Event Teardown:	Date: <u>04/28/2019</u>	Time: <u>TBD</u>
Street Reopens after Event Teardown:	Date: <u>04/28/2019</u>	Time: <u>TBD</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	<u>0</u>	Provider and Phone: <u>NA</u>
Number of Inflatables:	<u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite Security
918-TBD

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems
918-425-4550

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone:

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone:

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Food Truck Wednesday: April 3, 10, 17, 24 - See TCP Map
Sunday Concerts: April 7, 14, 21, 28
Babypalooza First Friday: April 5 - See TCP Map
National MS Walk: Separate permit
Tulsa Roots Global Bash - OK Roots: April 12-13
Enviro Expo: April 17
Garba on the Green: April 19
Earth Day Celebration - OK Roots: April 20
DVIS: April 25
WGC Anniversary: April 26-28

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On Site Staff

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/08/2019 Date routed: 03/21/2019 Date for review: 03/27/2019

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____

W Easton St

N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave



Date: Fridays 2019 Project: First Friday

Comments:

Road Closure | 7 a.m. to Midnight

First Friday Hours | 5 to 11 p.m.

Parking Lanes not Shown | Drawing not to Scale



Event Field



Entrance

Exit



Public Parking @ the
Parking Garage located @
1st Street & Main Street.



W Cameron St

E Cameron St

Alley

Alley



CLUB 209
-THE ARTS BAR-



W Brady St

E Brady St

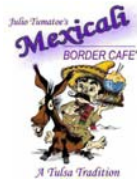
N Boulder Ave

N Main St

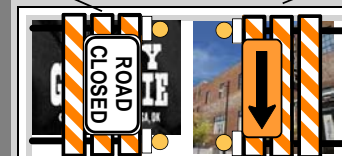
N Boston Ave

M L King Jr Blvd

N Detroit Ave



Bench Park



E Archer St

E Archer St

