



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Run-Ride-Play

Date(s) of Event: April 20, 2019

Location Address: 5805 S SHERIDAN RD E

Council District(s): 7

Event Description: 5 Run (Timed)
1 Mile Fun Run
Family Fun Bike Ride

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Private Property, Street Closure

Anticipated Attendance: Total: 350

Per Day: 350

Anticipated Participants: Total: 200

Per Day: 200

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Parkview Baptist Church

Website: www.parkviewbaptist.org

Chief Officer of Host Organization: Danielle Disch

Email and Phone: 918-494-3755

Applicant Name: Melinda Loftis

Email and Phone: mloftis@parkviewbaptist.org 918-492-4545

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Danielle Disch

Mobile: 918-494-3755

Billing Contact: Melinda Loftis

Phone: 918-492-4545

Billing Address: 5805 E Sheridan Rd
Tulsa OK 74145

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/20/2019 Time: 7 AM
Street Closure for Event Setup: Date: 04/20/2019 Time: 7 AM
Street(s) to be Closed for Event Setup: See Attached Course Map

Event Start: Date: 04/20/2019 Time: 7 AM
Street Closure for Event Start: Date: 04/20/2019 Time: 7 AM
Street(s) to be Closed for Event Start: See Attached Course Map
Run, Walk, Parade Start Time: 8 AM 5 km
8:10 AM 1 Mile
8:45 AM Family Bike Ride

Daily Event Hours: 8-9 AM 5 km
8:10-9 AM 1 Mile
8:45-9:15 AM Family Bike Ride

Event End: Date: 04/20/2019 Time: 10 AM
Street Reopens after Event End: Date: 04/20/2019 Time: 9:15 AM
Event Teardown: Date: 04/20/2019 Time: 9:15 AM
Street Reopens after Event Teardown: Date: 04/20/2019 Time: 9:15 AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 2
Number of Tents/Canopies: 6 10x10 Provider and Phone: Owned
Number of Inflatables: 1 Provider and Phone: TBD
Number of Amusement Rides: 2 Provider and Phone: TBD
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Sgt. Chris Witt (918) 586-6054 cwitt@cityoftulsa.org
Officer Ron Neal (918) 586-6067

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8 AM

Finish Time: 11 AM

Please describe the sound equipment that will be used for your event:

PA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On-site trash cans and dumpster

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/07/2019 Date routed: 03/27/2019 Date for review: 04/03/2019

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and map attached 03/27/2019.



USATF Certification

Parkview Baptist Church 5k Tulsa, OK – 5,000 meters

Effective Dates



Start/Finish: On 60th St, 2.3 m W of the storm drain on the north side of the street, just E of the rear Parking Lot entrance for Parkview Baptist Church.

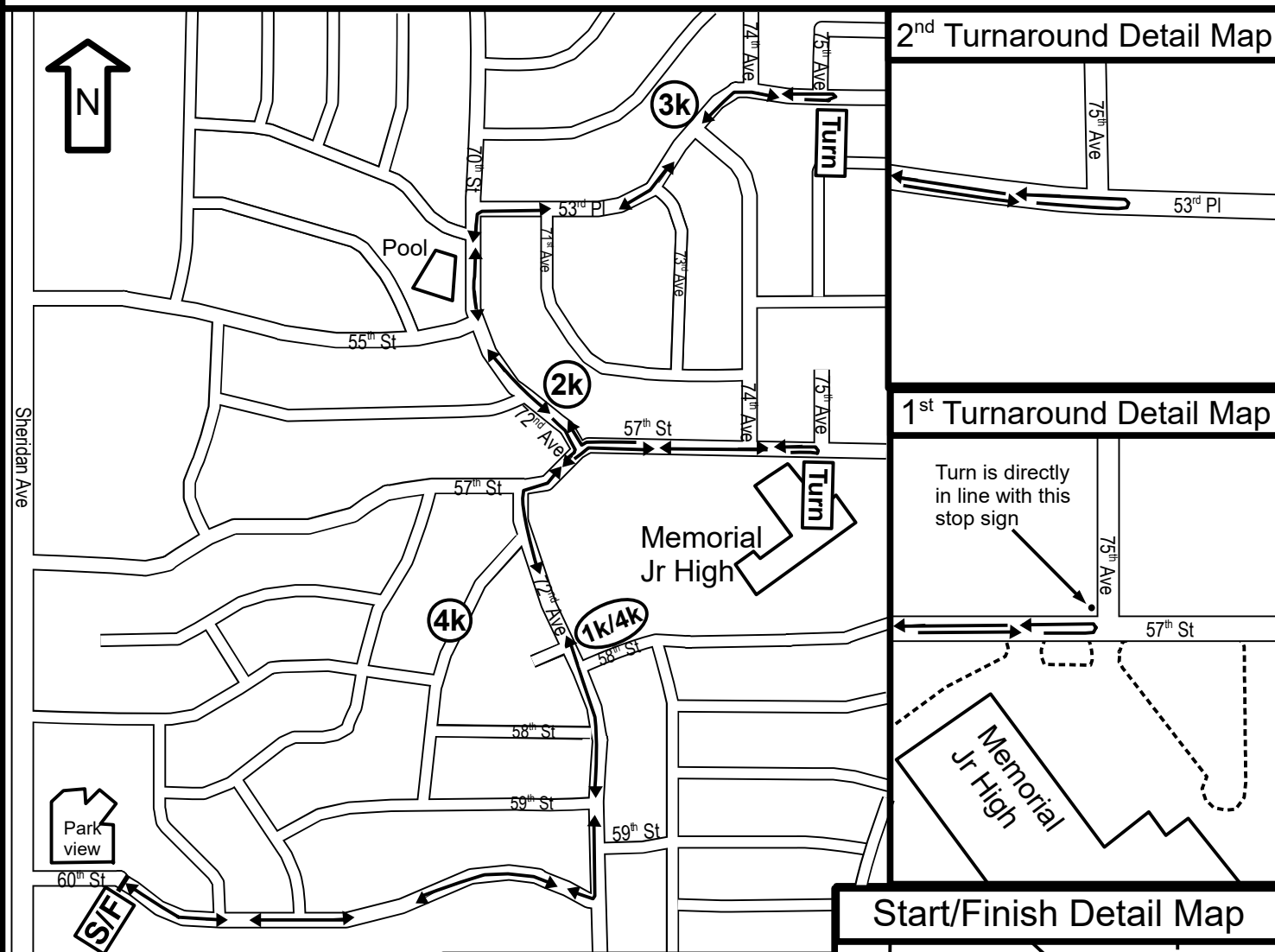
1k & 4k: On 72nd E Ave, 1 meter N of the Fire Hydrant at the corner of 72nd E Ave & 72nd E Ave (Cul De Sac).

1st Turnaround: On 57th St, directly in line with the stop sign on the NW corner of 57th and 75th E Ave.

2k: Exact point TBD

2nd Turnaround: Near intersection of 53rd Pl and 75th Ave. Exact Location TBD

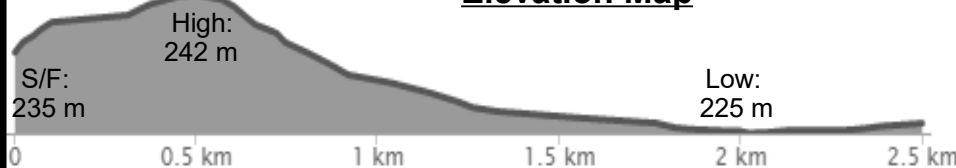
3k: Exact point TBD



Measured by: Martin Updike,
I:40 Race Service
Measured on ?????
918-577-1956,
martin@i40raceservice.com

Race Contact:
Melinda Loftis
Parkview Baptist Church
918-494-3755
mloftis@parkviewbaptist.org

Elevation Map



Start/Finish Detail Map

Parkview
Baptist
Church

S/F is
2.3 m
W of
the W
edge of
this
storm
drain

