



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tour de Tulsa Date(s) of Event: May 4, 2019
Location Address: 1111 W 17TH ST S Council District(s): 4, 2
Event Description: Bicycle Ride - Advocacy of healthy/lifestyle choices
Event Category: Athletic/Recreation
Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Food Sales, No Parking, Signage, Private Property
Anticipated Attendance: Total: 1050 Per Day: 1050
Anticipated Participants: Total: 1000 Per Day: 1000
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Bicycle Club Website: https://tulsabicycleclub.clubexpress.com/content.aspx
Chief Officer of Host Organization: Michael Schooling page_id=4002&club_id=539195&item_id=924309
Email and Phone: mschooling@sbcglobal.net 918-720-3401
Applicant Name: Ross Snider
Email and Phone: ross4@cox.net 918-606-1519
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Keonte Carter Mobile: 918-809-8285
Billing Contact: Tulsa Bicycle Club Phone: 918-720-3401
Billing Address: 1337 E 36th St
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/04/2019 Time: 6am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 05/04/2019 Time: 8am
Street Closure for Event Start: Date: 05/04/2019 Time: 7:45am
Street(s) to be Closed for Event Start: No street closures, but request traffic control at OSU Health Sciences Center parking lot entrance onto 17th ST, intersection of 17th St and SW Blvd, and intersection o 23rd St and SW Blvd from 7:45 - 8:15 am on Saturday May 4th. Traffic control map included

Run, Walk, Parade Start Time: 8am
Daily Event Hours: NA

Event End: Date: 05/04/2019 Time: 4pm
Street Reopens after Event End: Date: Time:
Event Teardown: Date: 05/04/2019 Time: 5pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 1
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 4 10X10 Provider and Phone: Tents provided by Tulsa County Health Department
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
(918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa County Health Department/Pathways to Health
Tulsa Bicycle Club

Name of Park and Location, if applicable: Tulsa River Parks East bank trail for fun ride. Email from River Parks
attached stating no permit needed. Route map for fun ride attached

Drone: Yes

Portable Toilets: Provider and Phone: At Your Service
(918) 272-0568

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/03/2019 Time: 1pm

Equipment Pickup: Date: 05/06/2019 Time: 9am

Other information: 8 toilets will be provided if number of preregistered riders is under 800, an additional toilet will
be added for every 100 additional participants

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 4pm

Please describe the sound equipment that will be used for your event:

Megaphone and IPOD speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

In ground signs (garage sale size)

Start finish feather flags will be included on the OSU Health Sciences property

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will keep area clean during the event, and make a final cleanup pass at the end of the event

Number of Trash Receptacles: 4

Number of Dumpsters: 2

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/11/2019 Date routed: 04/04/2019 Date for review: 04/10/2019

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and maps attached 04/04/2019.

TDT Fun ride



