



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Heart Walk Date(s) of Event: 04/20/2019  
Location Address: 201 N ELGIN AVE E Council District(s): 4  
Event Description: The 35th annual Tulsa Heart Walk will again take place at ONEOK Field where there will be fun, healthy, and family-friendly activities including a 3 mile walk through Downtown Tulsa. Our American Heart Association staff team anticipates 10,000 participants will be in attendance.  
Event Category: Athletic/Recreation  
Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Lane Closure, No Parking Signage, Private Property, Street Closure  
Anticipated Attendance: Total: 10000 Per Day: 10000  
Anticipated Participants: Total: 10000 Per Day: 10000  
Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: American Heart Association Website: http://www2.heart.org/site/TR?fr\_id=3987&pg=entry  
Chief Officer of Host Organization: Shari Holdman  
Email and Phone: shari.holdman@heart.org 918-728-8365  
Applicant Name: Michelle Carter  
Email and Phone: michelle.carter@heart.org 918-877-8378  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: Michelle Carter Mobile: 918-877-8378  
Billing Contact: American Heart Association Phone: 918-877-8378  
Billing Address: 2227 E Skelly Drive  
Tulsa OK 74105

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/19/2019 Time: 10 PM  
Street Closure for Event Setup: Date: 04/19/2019 Time: 10 PM  
Street(s) to be Closed for Event Setup: Elgin Ave between Archer St and Brady St (already closed by Tulsa Drillers)  
See attached site map

**Event Start:** Date: 04/20/2019 Time: 9 AM  
Street Closure for Event Start: Date: 04/20/2019 Time: 7 AM  
Street(s) to be Closed for Event Start: See attached route map.  
Run, Walk, Parade Start Time: 10 AM  
Daily Event Hours: 9 AM to Noon

**Event End:** Date: 04/20/2019 Time: Noon  
Street Reopens after Event End: Date: 04/20/2019 Time: 11:30

**Event Teardown:** Date: 04/20/2019 Time: Noon  
Street Reopens after Event Teardown: Date: 04/20/2019 Time: 1 PM

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: (40) 10x10 tents Provider and Phone: ABCO Party Rentals  
(1) 20X40 tent (918) 583-6557  
Number of Inflatables: 2 Provider and Phone: Medical Inflatable Exhibits, Inc.  
(281) 214-0490,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Contact, Email and Phone: Sgt. Chris Witt  
cwitt@cityoftulsa.org  
C: 918-527-0025  
O: 918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: In case of emergency our plan is to call 911.

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: SeniorStar (retired living organization that brings and drives one of their shuttles) - bpprograms@seniorstar.com (918) 299-0953

## **Sponsor and Other Event Information**

Event Sponsor(s): American Heart Association

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: Porta John of Tulsa  
(918) 836-8657

Total Number of Portable Toilets: 5                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 04/19/2019                      Time: 5pm

Equipment Pickup: Date: 04/20/2019                      Time: 5pm

Other information: 2 Medical Inflatable Exhibits:  
MEGA Heart-  
The MEGA heart is approximately 13 feet high by 15 feet wide by 26 feet long and weighs about 150 lbs. (would require a 20x30/40 tent)  
MEGA Brain-  
The MEGA Brain is approximately 18 feet long by 14 feet wide by 12 feet high and weighs about 130 lbs. (would require a 20x20 tent – longer if the 20x20 is not high enough for the 12 ft clearance.  
We would only utilizes these extra tents should the weather have a possibility of rain on the 20th, and that as long as the Fire Department knows ahead of time that we might make that decision, then we can make that decision without having already secured a permit as long as we file for the permit on Monday 4/22.  
Also, if there is good weather on Friday, we have it approved by the Drillers to inflate these 2 exhibits on Friday night before the game. We will not utilizes tents for this. The exhibits would then be deflated, stored, and re-inflated for the Heart Walk on the 20th.

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 9 AM

Finish Time: Noon

Please describe the sound equipment that will be used for your event:

Professional equipment provided for Mix96.5

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Various signs and banners used in and around ONEOK Field including at start/finish banner at the intersection of Elgin and Archer. 6 small signs to be posted along 1/2 mile stretch of the route on Archer from Elgin to Main.

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Paid and volunteer clean up provided.

Number of Trash Receptacles: 6

Number of Dumpsters: 4

Number of Recycling Containers: 8

Cleanup Service Provider and Phone, if applicable: Dumpster total includes 3 dumpsters for trash and 1 dumpster

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: We will use the police to notify any businesses surrounding the event.

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/22/2019      Date routed: 04/04/2019      Date for review: 04/10/2019

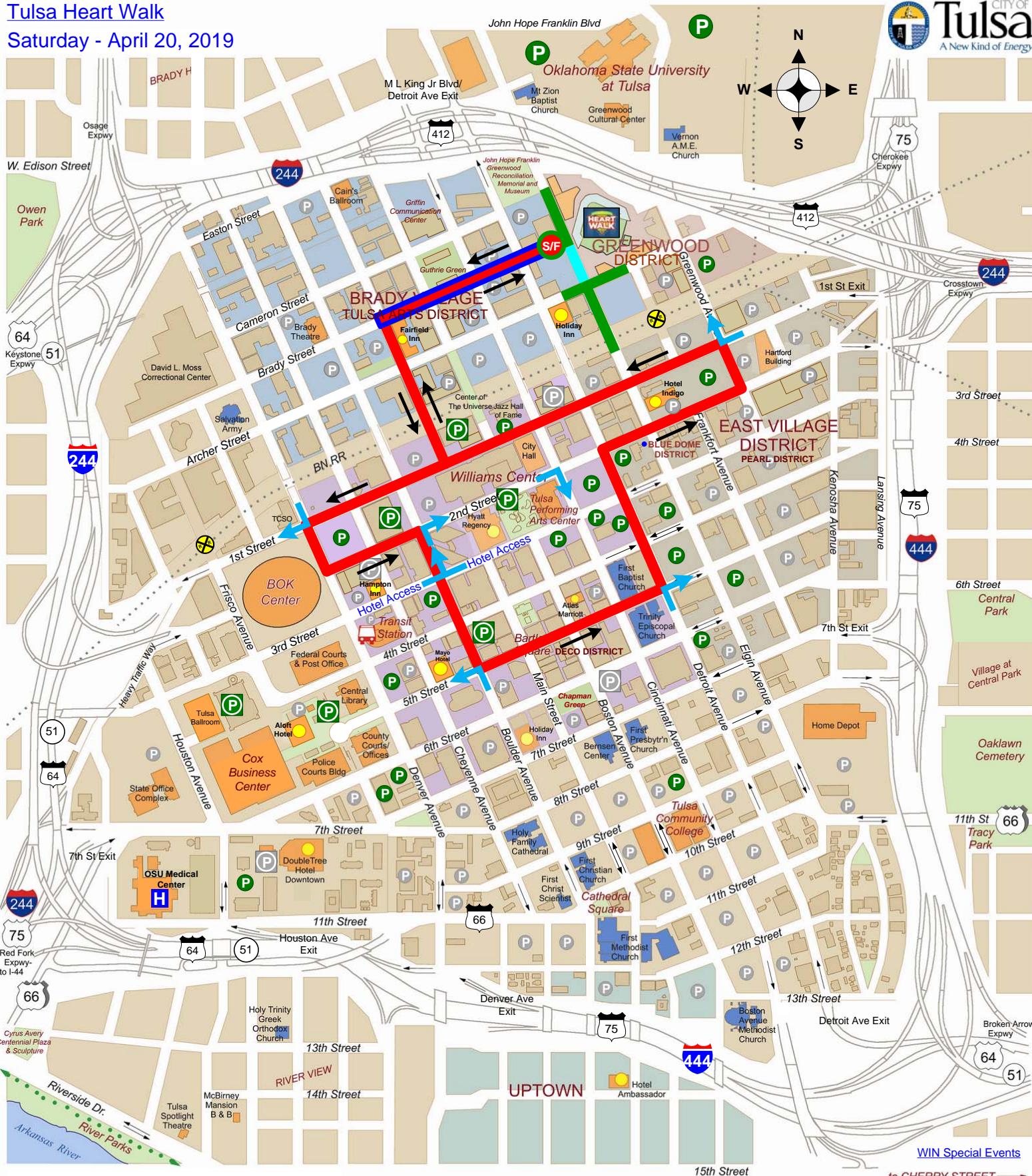
Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form and map revised 04/04/2019.

Saturday - April 20, 2019



## WIN Special Events

to CHERRY STREET——



 Start/Finish Line | Tulsa Heart Walk 10 a.m.



 Staging Closure 7 a.m. to Noon       Survivor Walk Route



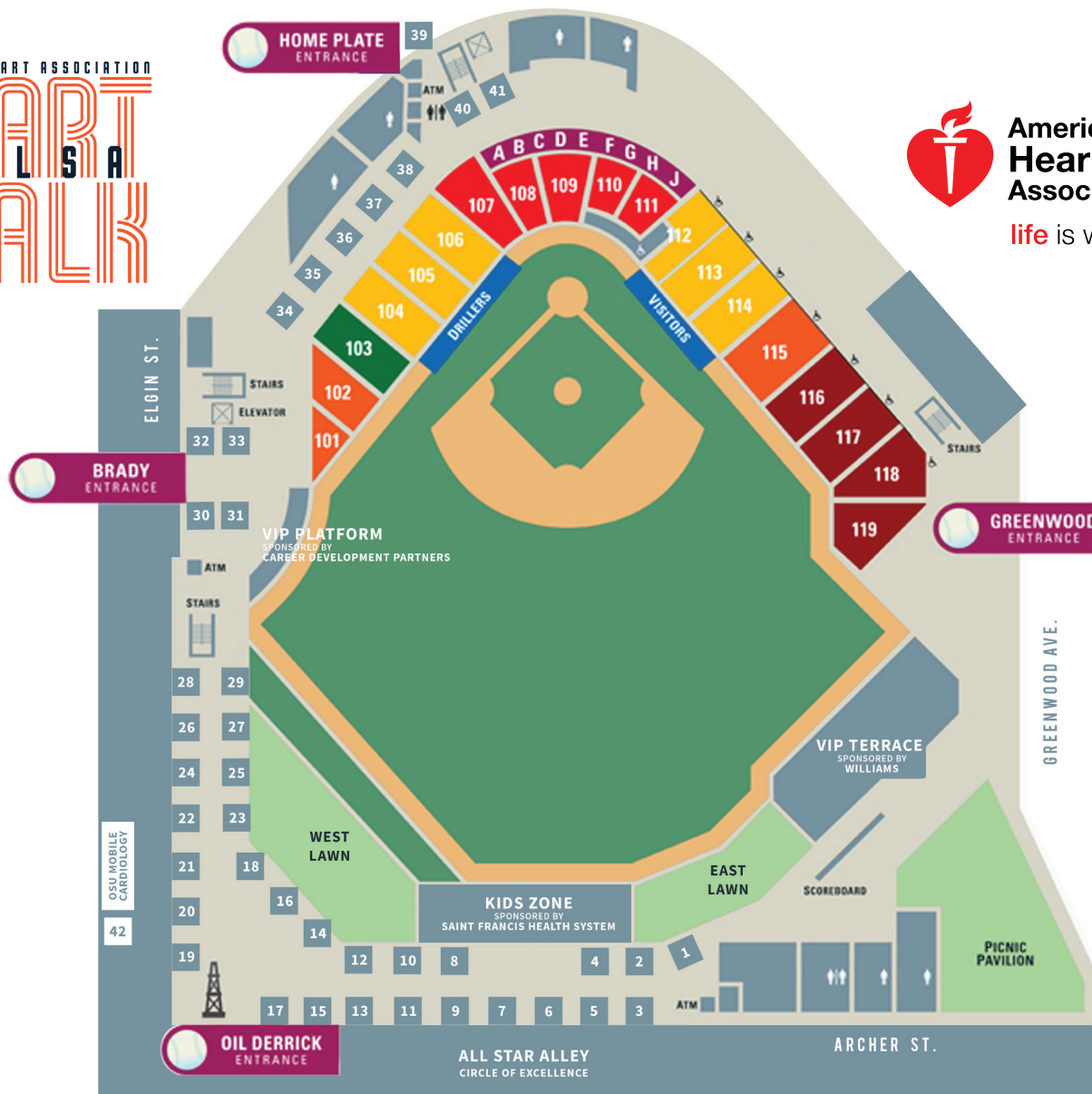
 Tulsa Heart Walk Route Closure 9:30 to 11:30 a.m.  Detour



 Pre-Staging Closure 10 p.m. 04/19/19 to 1 p.m. 04/20/19



Heart Walk.



## STADIUM DIRECTORY

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|--------------------------------------|--|
| 1. Acrobat Ant                       | 23. Hillcrest/Oklahoma Heart Institute |
| 2. Bama Company                      | 24. CommunityCare                      |
| 3. Casillas Petroleum                | 25. ETX Energy                         |
| 4. Doggie Selfies/CanServ            | 26. TRC                                |
| 5. Conner & Winters, LLP             | 27. Faith Technologies                 |
| 6. Employees Federal Credit Union    | 28. Laredo Petroleum                   |
| 7. Food Station/Arvest Bank*         | 29. MedalistRX/Benveo                  |
| 8. Saint Francis Health System       | 30. AHA Community Impact               |
| 9. Fabricut                          | 31. Blood Pressure Checks/Walgreens    |
| 10. Dover Artificial Lift            | 32. AHA Advocacy                       |
| 11. NGL Energy Partners              | 33. Citizen CPR                        |
| 12. Community Teams                  | 34. Photobooth                         |
| 13. Spirit AeroSystems               | 35. OU Physicians - Tulsa              |
| 14. Heart Disease & Stroke Survivors | 36. Prosperity Bank                    |
| 15. Fox23                            | 37. Food Station/Northwestern          |
| 16. Welcome Booth/                   | Mutual/Blue Cross Blue Shield*         |
| Matrix Service Company               | 38. Vote for the Best T-Shirt          |
| 17. Mix 96.5                         | 39. Volunteer Check-in                 |
| 18. Money Turn-in                    | 40. Trust Company of Oklahoma          |
| 19. WPX Energy                       | 41. Unit Corp                          |
| 20. QPSE                             | 42. Tribute Wall/Magellan              |
| 21. Whiptail Midstream               | Midstream Partners, LP                 |
| 22. Baker Hughes a GE Company        |  |