



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Guthrie Green Events (REVISION)

Date(s) of Event: April 3-28, 2019

Location Address: 111 E MATHEW BRADY ST N

Council District(s): 4

Event Description: See schedule of events

**Event Category:** Concert/Performance

**Event Includes:** Tent/Canopy, Public Right of Way, Lane Closure, Live Entertainment, No Parking Signage, Street Closure

Anticipated Attendance: Total: 8000

Per Day: 500

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: 16

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Guthrie Green

Website: <https://www.guthriegreen.com/>

Chief Officer of Host Organization: Eric Himan

Email and Phone: 918-640-6645

Applicant Name: Rob Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Robert Wallace

Mobile: 918-640-6645

Billing Contact: Guthrie Green

Phone: 918-640-6645

Billing Address: 111 East Brady Street East Mathew B. Brady Street  
Tulsa OK 74103



### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/03/2019 Time: TBD  
Street Closure for Event Setup: Date: 04/03/2019 Time: TBD  
Street(s) to be Closed for Event Setup: **(SEE ADDITIONAL MAPS)**

**Event Start:** Date: 04/03/2019 Time: TBD  
Street Closure for Event Start: Date: 04/03/2019 Time: TBD  
Street(s) to be Closed for Event Start: See maps  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: TBD

**Event End:** Date: 04/28/2019 Time: TBD  
Street Reopens after Event End: Date: 04/28/2019 Time: TBD

**Event Teardown:** Date: 04/28/2019 Time: TBD  
Street Reopens after Event Teardown: Date: 04/28/2019 Time: TBD

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA



## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Owl Nite Security  
918-TBD

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems  
918-425-4550

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone:

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): TBD

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:      Provider and Phone:

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information:      Food Truck Wednesday: April 3, 10, 17, 24 - See TCP Map  
Sunday Concerts: April 7, 14, 21, 28  
Babypalooza First Friday: April 5 - See TCP Map  
National MS Walk: Separate permit  
Tulsa Roots Global Bash - OK Roots: April 12-13  
Enviro Expo: April 17  
Garba on the Green: April 19  
Earth Day Celebration - OK Roots: April 20  
DVIS: April 25  
WGC Anniversary: April 26-28

(SEE ADDITIONAL SCHEDULE)



## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On Site Staff

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File



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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/08/2019 04/04/2019      Date routed: 03/21/2019 04/04/2019      Date for review: 03/27/2019 04/10/2019

Special Events Committee Recommendation: 03/20/2019      ☒ Yes ☐ No EMAIL REVIEW

Date routed to Mayor: 03/21/2019 04/04/2019      Mayor's Recommendation: 03/25/2019      ☒ Yes ☐ No

Date routed to Council: 03/21/2019 04/04/2019      City Council Approval: 03/25/2019      ☒ Yes ☐ No

Date Permit Issued: \_\_\_\_\_      Comments: Form revised & maps attached 03/21/2019

PAGES 8-11 ARE THE REVISIONS



W Easton St

N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave



Date: Fridays 2019 Project: First Friday

Comments:

Road Closure | 7 a.m. to Midnight

First Friday Hours | 5 to 11 p.m.

Parking Lanes not Shown | Drawing not to Scale



Event Field

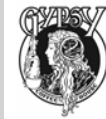


Entrance

Exit



Public Parking @ the  
Parking Garage located @  
1st Street & Main Street.



W Cameron St

E Cameron St

Alley

Alley



CLUB 209  
-THE ARTS BAR-



W Brady St

E Brady St

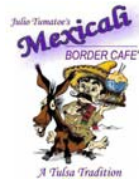
N Boulder Ave

N Main St

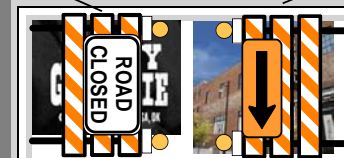
N Boston Ave

M L King Jr Blvd

N Detroit Ave



Bench Park



E Archer St

E Archer St







# APRIL EVENTS

EVENT NAME	DATE	START	END
FTW	4.3.19	11am	2pm
Babypalooza April First Friday	4.5.19	6pm	9pm
National MS Walk	4.6.19	7am	2pm
SUNDAY Concert	4.7.19	2:30pm	6:30pm
FTW	4.10.19	11am	2pm
Tulsa Roots Global Bash: OK Roots	4.12 -13.19	3:30pm	9:30pm
SUNDAY Concert	4.14.19	2:30pm	6:30pm
FTW	4.17.19	11am	2pm
Enviro Expo	4.17.19	11am	1:30pm
Garba on the Green	4.19.19	7pm	10pm
Earth Day Celebration: OK Roots	4.20.19	12pm	7pm
SUNDAY Concert	4.21.19	2:30pm	6:30pm
FTW	4.24.19	11am	2pm
DVIS	4.25.19	5:30pm	8pm
WGC Anniversary	4.26-28.19	2pm	10pm



**Cameron Street  
Closure**

**the dock**

**the lawn**

**the stage**

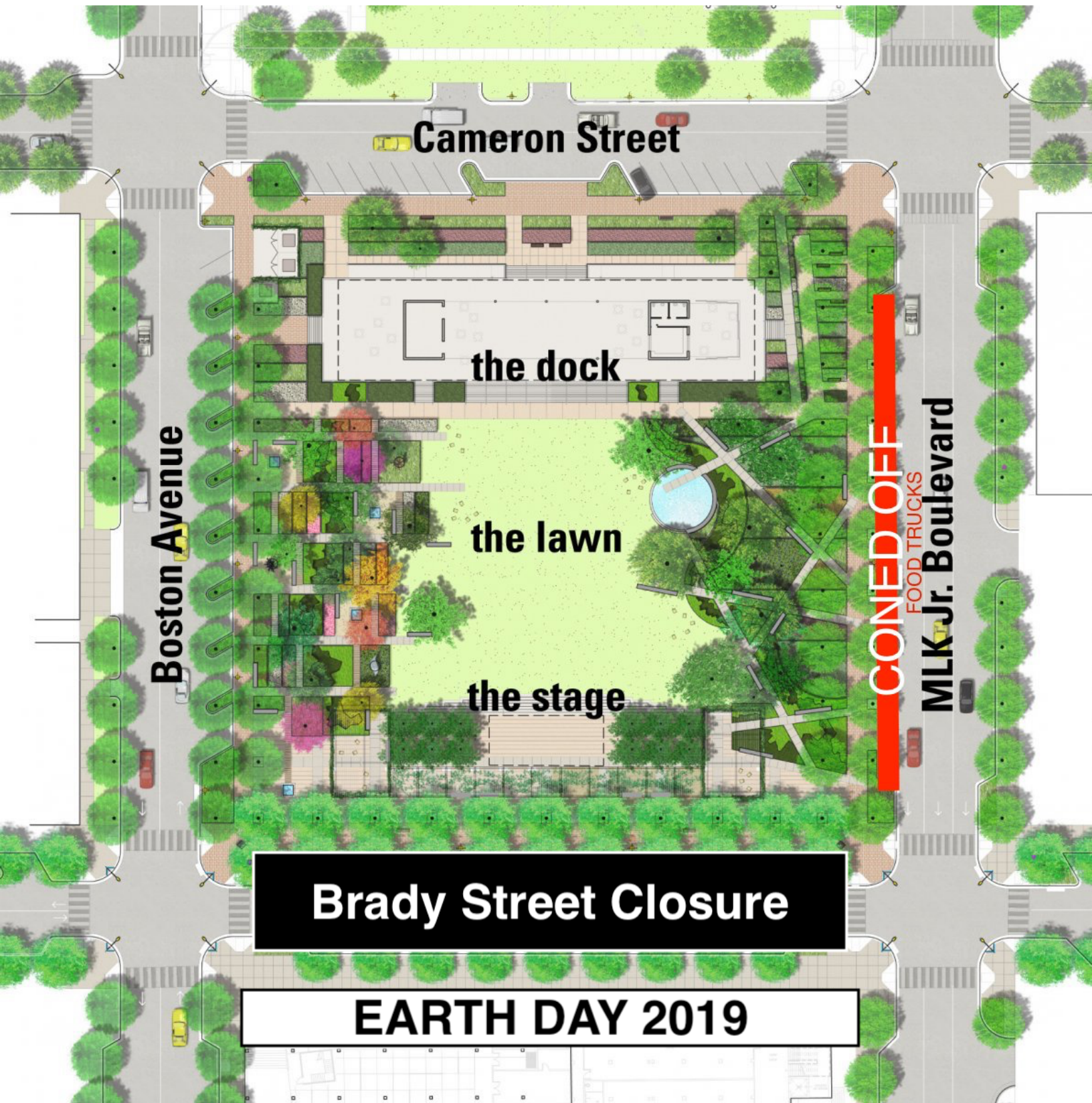
**Brady Street**

**BIKE CLUB 2019**

**Boston Avenue**

**MLK Jr. Boulevard**





**Cameron Street**

**Boston Avenue**

**the dock**

**the lawn**

**the stage**

**CONED OFF**

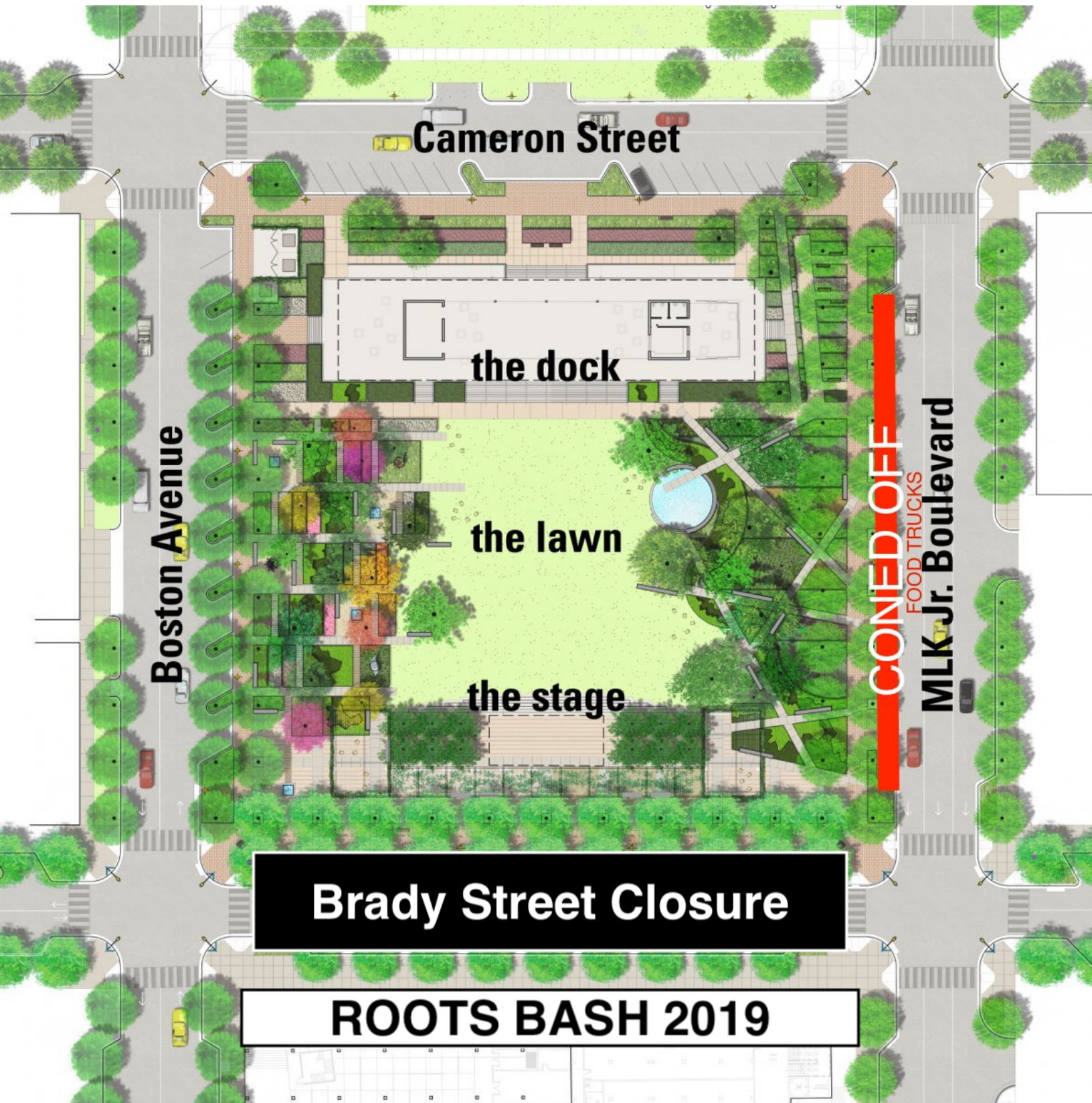
FOOD TRUCKS

**MLK Jr. Boulevard**

**Brady Street Closure**

**EARTH DAY 2019**





**Cameron Street**

**Boston Avenue**

**the dock**

**the lawn**

**the stage**

**CONED OFF**

**FOOD TRUCKS**

**MLK Jr. Boulevard**

**Brady Street Closure**

**ROOTS BASH 2019**