



City of Tulsa

FILM PERMIT APPLICATION

Summary of Production

Production Title: The Onlooker

Date(s) of Project: April 13, 2019

Location: 212 N MAIN ST W

Council District(s): 4

Film Description: Girl is haunted by the memory of her deceased husband.

Production Category: Short Film

Production Includes: Other, Intermittent Traffic Control

Number of Crew/Cast: 8

Number of Crew/Cast Vehicles: 3

Number of Equipment Vehicles: 1

Production Manager, Applicant and Location Manager Information

Production Company: Retrospec Films

Website: NA

Production Manager: Brandon Forbes

Email: brandon@retrospecfilms.com

Phone: (918)728-4597

Applicant Name: Nathan Groves

Email: nathan@retrospecfilms.com

Phone: 9182599707

Location Manager: Brandon Forbes

Email: brandon@retrospecfilms.com

Phone: (918)728-4597

On-site Contact: Brandon Forbes

Mobile: (918)728-4597

Billing Contact: Retrospec Films

Phone: 9182599707

Billing Address: 1825 W Detroit St

Event Timeline and Lane/Street Closure Information

Production Starts: Date: 04/13/2019 Time: 8PM

Street Closure for Production Start: Date:

Street(s) to be Closed for Production Start: NA

Intermittent Traffic Control Only: Date: 04/13/2019 Time: TBD

Street(s) to be Used for Intermittent Traffic Control Only: Varies

Production Ends: Date: 04/14/2019 Time: 3:00AM

Street Reopens after Production Ends: Date: Time:

Using Traffic Control Barricade Company? No Contact, EMail and Phone: NA

Equipment Setup: Date: Time: **Equipment Pickup:** Date: Time:

Secondary Permits Required

Tent/Canopy: No tents on site

Provider and Phone:

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Drone: No

Drone Operator:

Use of any signs, banners, decorations, or special lighting: NA

Crew/Cast Parking Type: Street

City, County, River or Private Park: No

Name of Park and Location: NA

Portable Toilets: No

Provider and Phone: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Security/Police: Yes

Contact and Phone: TPD Special Events Unit
(918) 586-6054

Medical/First Aid Services: No

Contact and Phone: NA

Fire Department: No

Contact and Phone: NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:

We have trash containers with us

Number of Trash Receptacles: 1

Number of Dumpsters: 1

Number of Recycling Containers: 1

Presented Event Concept to: No - Intermittent Traffic Control Only

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

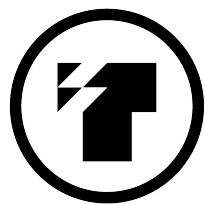
Date received: 04/10/2019 Date routed: 04/12/2019 Date for review: Email Review

Special Events Committee Recommendation: _____ Pending: Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: Form revised & fees paid 04/12/2019.



THE TULSA OFFICE OF FILM, MUSIC, ARTS & CULTURE

Tulsa Office of Film, Music, Arts & Culture
A Division of Tulsa Regional Tourism
One West Third Street
Tulsa, Oklahoma 74103

RE: Retrospec Films Letter of Support April 2019
April 10, 2019

To Whom It May Concern:

Please accept this letter of support for Retrospec Films, as they film in Tulsa for the short film *The Onlooker*. The production has been in contact with the Tulsa Office of Film, Music, Arts & Culture (Tulsa FMAC), the film commission for the Tulsa region. The production has submitted all necessary information to our office regarding this project.

It is our understanding that Retrospec Films will be filming in Tulsa on Saturday, April 13 in downtown Tulsa.

Please let Tulsa FMAC know if there are any questions or concerns. Many thanks for supporting filming in Tulsa,

Abby Kurin
Director | Tulsa Office of Film, Music, Arts & Culture
TulsaFMAC.com
AbbyKurin@visittulsa.com
C: 918.520.2068

CC:

Ray Hoyt, President of Tulsa Regional Tourism, rayhoyt@visittulsa.com

Skipper Bain, Special Events Coordinator for City of Tulsa, sbain@cityoftulsa.org

Chris Witt, Special Events & Police Reserve Supervisor for City of Tulsa, cwitt@cityoftulsa.org

Yousef Kazami, Film & Locations Coordinator for Oklahoma Film + Music Office, yousef.kazemi@travelok.com