CLASS TITLE:  STORMWATER QUALITY MANAGER

PURPOSE OF THE CLASSIFICATION: Under general direction is responsible for advanced engineering and administrative work in planning, coordinating, and managing an environmental monitoring group involved in stormwater quality, hazardous material and potable water distribution system monitoring, ensuring the City's compliance with all applicable federal, state and local environmental regulations and performs other related assigned duties.

ESSENTIAL TASKS:
- Interprets and assures compliance with ordinances, state and federal regulations and the City's OPDES MS4 Discharge Permit, pertaining to stormwater discharges
- Administers the Stormwater Quality, Stream and Potable Water Distribution System Monitoring and related environmental programs
- Supervises the preparation of the annual ODEQ Status Report(s)
- Directs the investigations of illegal or problem waste entering the storm sewer systems and complaints of potable water distribution system problems, assuring appropriate corrective and/or enforcement actions
- Manages subordinates engaged in sampling potable, storm and surface water
- Manages handling of hazardous materials and wastes
- Manages subordinates/contractors engaged in environmental audits and/or assessments
- Directs and trains personnel and enforces compliance with applicable federal, state and local stormwater quality regulations and permits
- Supervises the computerization of data used for report generation and distribution to various regulatory agencies
- Administers performance appraisals and makes recommendations on hiring, disciplinary and termination actions
- Provides environmental regulatory guidance to citizens, industrial and commercial facilities, City sections and other governmental agencies
- Promotes voluntary compliance by industries and others concerning pollutant discharges to the environment
- Analyzes and interprets pertinent data
- Manages projects as requested
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from an accredited college or university with a bachelor's degree in environmental engineering, chemistry or other science related fields; and four (4) years of experience related to stormwater discharges and MS4 discharge permits with at least 2 years of supervisory experience in a regulatory or laboratory environment; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities and Skills: Considerable knowledge of federal, state and local laws, codes and regulations, pertaining to waste disposal and clean water standards; considerable knowledge of the principles, techniques and processes of stormwater runoff system water quality; ability to plan and supervise the work of others; ability to prepare comprehensive reports and maintain detailed records; and the ability to utilize the highest level of interpersonal skill in order to understand, select, develop and motivate people at any level within or outside the organization.

Physical Requirements: Physical requirements include arm and hand dexterity enough to use a keyboard and telephone; frequent lifting and carrying up to 60 pounds; may be subject to walking, standing, sitting, reaching, balancing, bending, kneeling, handling, feeling, climbing, smelling and twisting; and vision, speech and hearing sufficient to perform the essential tasks.
Licenses and Certificates: Possession of a valid Oklahoma Class "D" Operator's License and possession of a "B" Water/Wastewater Operator's and Lab Licenses as issued by the Department of Environmental Quality (DEQ) or ability to obtain within the time allotted by law; and certification of OSHA 40 hour Hazardous Material Response Training.

WORKING ENVIRONMENT: Working environment is primarily indoors in an office setting; and occasionally outdoors and in inclement weather; and requires some travel to various locations to conduct inspections.

Class Code: 1055  
EEO Code: E-01  
Pay Code: EX-40

Group: Engineering, Planning and Technical  
Series: Professional Engineering

Effective date: April 13, 2006